



## Economic Development Commission- Cass County Brownfield Redevelopment Authority

Officers: Leslie McClelland, Chair - Jeremiah Jones, Vice Chair -, Secretary - Rick Russwurm, Treasurer,  
Members-at-Large: - Kevin Anderson - Mark VanDusen - Lauren Thurston- Edwin Johnson III - David Kring - Jeff Nelson -  
Dwight Dyes - Hope Anderson

### Cass County Building 120 N. Broadway Kincheloe Room MEETING AGENDA October 26, 2022 – 8:30 a.m.

**I. Call to Order – Chair Leslie McClelland**

**II. Roll Call**

**III. Approval of Agenda**

**IV. Introductions**

**V. Public Comments**

**VI. Approval of Minutes**

- a. January 26, 2022 meeting

**VII. Financial Report – Treasurer Rick Russwurm**

**VIII. New Business**

1. Land Bank Basics – Treasurer, Hope Anderson
2. Brownfield Basics – Dowagiac City Manager, Kevin Anderson
3. Brownfield Test Case
4. Market Van Buren – Introduction of Jodi Nilson

**XI. Adjournment**

**NEXT MEETING DATE IS JANUARY 25, 2023**

**ECONOMIC DEVELOPMENT CORPORATION  
MEETING MINUTES  
KINCHELOE ROOM, CASS COUNTY BUILDING**

**Date January 26, 2022**

**Time: 8:30 am**

---

Board Members present: Leslie McClelland X, Kevin Anderson \_\_, Rick Russwurm X, Mark Van Dusen X, Lauren Thurston X, Edwin Johnson \_\_, Jeff Nelson \_\_, Jeremiah Jones X.

Chair Leslie McClelland called the meeting to order at 8:30 am.

Also present: Administrator Matt Newton.

Approval of the Agenda: Agenda approved.

Approval of Minutes: October 27, 2021 minutes were approved.

Financial Report: EDC receives \$25,000.00 quarterly from the County and Market Van Buren is paid \$7,916.00 monthly.

Business:

1. Election of officers: Leslie McClelland will remain as chair. Jeremiah Jones was elected Vice-Chair, we will leave the Secretary position vacant while we explore other options for capturing notes. For now Leslie McClelland will handle this. Rick Russwurm will remain our Treasurer. Leslie explained that we had three board members resign and that we all need to be looking for new members encouraging them to complete the county application.
2. Update on Market Van Buren: We reviewed the efforts made by Matt Newton and Jeff Carmen to bring the right reporting and accountability to this relationship. We feel their efforts are spot on and thank them for their efforts. Quarterly reports are being developed.
3. Update on Land Bank and Brownfield authority: Leslie McClelland reviewed the meeting held on 1/24/2022 with Matt Newton, Hope Anderson, Kevin Anderson, and Emilie LaGrow. We are looking at the overlap and synergies between these two boards, and the meeting yielded nice positivity towards the future, and several things on the to do list. Stay tuned.
4. Leadership Summit: The first of these was held on 9/15/2021. In discussions with Emilie LaGrow, Alexis O'Flynn, Lauren Thurston, and Leslie McClelland we

decided that we'd support this effort rather than embark on our own quarterly effort. Their purpose is to bring together different groups/ entities/leaders throughout the county to ensure that there is an opportunity for open discussion, collaboration and a forum to meet others in the county that may be able to help move initiatives forward. We will not get any billing as a co-sponsor.

5. Meeting dates for 2022. We agreed to move to quarterly meetings (1/16, 5/25, 9/28, and 12/14 with Leslie McClelland giving an email update monthly based on his call with Matt Newton to hear of monthly progress.

The meeting was adjourned at 9:20 a.m.

**I attest the Board of Directors of the Cass County EDC has approved these minutes as the official minutes of the meeting recorded herein.**

**Leslie McClelland, Chair**