

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

November 15, 2018

The County Board of Commissioners met in regular session on Thursday, November 15, 2018 in the Commission Chambers.

Chair Terry Ausra called the meeting to order at 7:00 p.m. Commissioner Marchetti provided the Invocation. Commissioner File led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Terry Ausra, Dixie Ann File, Michael Grice, Roseann Marchetti, E. Clark Cobb, Skip Dyes and Robert Ziliak.

COMMISSIONERS ABSENT: None.

STAFF PRESENT: County Administrator Karen L. Folks, Finance Director Angie Steinman and Clerk/Register Monica McMichael.

INTRODUCTION OF VISITORS

Visitors introduced themselves.

APPROVAL OF THE AGENDA

Commissioner Ziliak moved, seconded by Commissioner Marchetti, to approve the November 15, 2018 Board of Commissioners Regular Meeting Amended Agenda. Motion to approve the amended agenda carried by voice vote.

RECOGNITIONS

None.

PRESENTATIONS

Director Korie Blyveis presented the Conservation District Annual Report.

CONSENT AGENDA

Commissioner Cobb moved, seconded by Commissioner Marchetti, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-163-18) A motion to approve Claims dated November 2, 2018.

(M-164-18) A motion to approve the purchase of a copier for the MSU Extension from U.S. Business Systems in the amount of \$9,764.00 to be paid out of line item 101-258-975.072.

**(R-154-18 amended) RESOLUTION APPROVING THE 2018
APPORTIONMENT REPORT**

PURSUANT TO MICHIGAN COMPILED LAW 211.37

WHEREAS, Michigan Compiled Law 211.36 requires each Township Clerk to submit to the County Clerk on, or before, September 30 each year a statement which sets forth the amount of money to be raised in the Township by taxation; and

WHEREAS, Michigan Compiled Law 211.37 requires the County Board of Commissioners to hold an apportionment session and approve an Apportionment Report in October of each year; and

WHEREAS, at the annual apportionment session, the County Board of Commissioners must examine documents and records submitted to the Board that show the amount of money to be raised by ad valorem levies in each Township for school, highway, Township, and all other purposes as authorized by law and authorize and require the correction of any defects or omissions with regard to those levies; and

WHEREAS, the action of the County Board of Commissioners concerning the spread of these levies is final, except in situations where a change is made to the equalization of the County through an equalization appeal to the Michigan Tax Tribunal; and

WHEREAS, the Apportionment Report approved by the County Board of Commissioners for 2018 will be the official authorization for its 59 taxing authorities within the County to levy property taxes in 2018; and

WHEREAS, the Cass County Equalization Department has prepared an Apportionment Report for consideration by the County Board of Commissioners; and

WHEREAS, the proposed Apportionment Report, if approved, will provide final authorization for the levy of property taxes upon which taxing authorities depend to provide educational, health, economic development, public safety, and other services which are important to the

well-being of the county's economy and Cass County residents; and

NOW, THEREFORE, BE IT RESOLVED that the attached 2018 Apportionment Report showing the millage levies apportioned to various taxing authorities in Cass County for the year 2018 is hereby approved in accordance with Michigan Compiled Law 211.37; and

BE IT FURTHER RESOLVED that the Cass County Board of Commissioners, under the authority of Michigan Compiled Law 211.37, directs that the millage rates specified in the attached 2018 Apportionment Report for Township, school, highway, and all other purposes as authorized by law shall be spread against the taxable value of properties on the proper assessment rolls of the Townships, Wards, and Cities in the County.

(M-165-18) A motion to approve hiring Cynthia Gill as Chief Deputy Treasurer at Step 7, Grade 7, salary of \$50,822.00, starting November 19, 2018.

Approval of the October 30, 2018 Committee of the Whole Meeting Minutes and the November 2, 2018 Regular Meeting Minutes

(M-166-18) A motion to reappoint Karen Folks to the Cass County Economic Development Corporation Board for a term ending September 30, 2024. The reappointment is at the recommendation of the Cass County Economic Development Corporation Board.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Ziliak, File, Grice, Cobb, Ausra, Marchetti and Dyes.

No (0): None.

The Consent Agenda carried by roll call vote.

COMMITTEE REPORTS

Commissioners Dyes, Marchetti, Ziliak, Grice, Cobb and Ausra furnished committee reports.

OLD BUSINESS

None.

NEW BUSINESS

M-131-18

Commissioner Grice moved, seconded by Commissioner Ziliak, to approve CivicPlus as the vendor for the redesign and upgrade of the Cass County website at a cost of \$32,909.00 with \$4,000.00 annually thereafter. Costs will be paid out of line item 101-258-802.044 (web site design and maintenance). Discussion followed.

Commissioner Grice moved, seconded by Commissioner Cobb, to amend the motion to transfer \$32,909.00 from the casino revenue fund to line item 101-258-802.044 in order to fund the project. Motion to amend carried by voice vote.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners File, Grice, Cobb, Ausra, Marchetti, Dyes and Ziliak.

No (0): None.

Motion M-131-18 carried by roll call vote.

PUBLIC COMMENT

Sheriff Behnke invited everyone to Christmas for the Animals on December 1, 2018 from 10 a.m. until 2 p.m. at Animal Control.

Clerk/Register McMichael announced that in lieu of a County Christmas Party/Luncheon, the event committee plans to hold a New Year/Winter Wonderland Luncheon in January 2019. They will provide more details soon.

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

Commissioner Marchetti offered comments on the Historic Courthouse.

Commissioner Grice stated that the Village of Cassopolis Tree Lighting Ceremony would take place December 1, 2018 at 5:00 p.m.

CLOSED SESSION

None.

ADJOURNMENT

Commissioner File moved, seconded by Commissioner Dyes, to adjourn. The meeting adjourned at 7:42 p.m.

Approved: _____
Date

Terry Ausra, Chair

Monica McMichael, Clerk/Register