

**CASS COUNTY PARKS AND RECREATION COMMISSION  
REGULAR BOARD MEETING  
Conference Room – County Services Building  
Cassopolis, Michigan 49130  
September 14, 2017**

**9:00 a.m. – CALL MEETING TO ORDER** – President Campbell

**INVOCATION** – Director Wyman

**PLEDGE OF ALLEGIANCE** – Commissioner Kring

**ROLL CALL** – Recording Secretary Dohm

Director Wyman – P

Kevin Claire – P

David Kring – P

Bruce Campbell – P

Annie File – P

Linda Pruett – P

Korine Blyveis – P

Kevin Hershberger – P

Johnie Rodebush - A

Jamie Stafne – P

**APPROVAL OF AGENDA WITH ADDITION – Courtesy Notice, Monarch Waystation & SISMA support**

**Motion:** Commissioner Blyveis

**Second:** Commissioner Claire

**INTRODUCTION OF VISITORS** – None

**PUBLIC COMMENT** – None

**APPROVAL OF MINUTES**

**Motion:** Commissioner Hershberger

**Second:** Commissioner Claire

**COMMITTEE REPORTS –**

1. Policy Committee – Cabin Rental Recommendations
  - a. Minimum age 21.
  - b. Requires copy of current driver’s license in order to reserve.
  - c. \$50 per night.
  - d. Firewood – needs to be inspected. Wood will be available for purchase.
  - e. No space heaters or air conditioners allowed.

**Motion to approve the cabin rental recommendations as policy:** Commissioner Hershberger

**Second:** Commissioner Pruett

**Motion carried.**

**DIRECTOR’S REPORT** – Director Wyman

1. Was presented.

**BUDGET** – Director Wyman

1. Was presented.

**UNFINISHED BUSINESS**

1. Dodd Grant Ribbon Cutting
  - a. Will be held October 12 at 12:00 noon
  - b. Will be serving light refreshments to include hot dogs, chips, and cake.
2. Entrance Signs

- a. Had to have the signs re-bid. Michigan Industries were still the best deal.
- b. The signs will be 12'x 4' (one at Lawless and two for Russ) for a total cost of \$8,400.

**Motion to approve Michigan Industries to make the signs as presented for \$8,400:** Commissioner Pruett

**Second:** Commissioner Claire

**Motion carried.**

## **NEW BUSINESS**

1. Midwest Energy Community Day at Dodd Park
  - a. Scheduled for October 5<sup>th</sup>.
  - b. Director Wyman to schedule Miss Dig for trenching and purchase lumber for bridge repair.
2. Special Events
  - a. October 14 – Sandhill Crane
  - b. October 21 – Harvest Fest
  - c. October 29 – Cyclo-Cross
3. Crop Lease at Lawless
  - a. Crop lease will be redone for approval at the next meeting.
    - i. Current farmer that leases the land would like the contract to be for 5 years with a 6 month or 1 year ending notice disclaimer clause.
    - ii. Discussion regarding contract length.

**Motion to have the length of the lease be three (3) years:** Commissioner Stafne

**Second:** Commissioner Blyveis

**Motion carried.**

4. Drone policy
  - a. The county administrator has it for final review.
5. Courtesy notice
  - a. Was presented to the board. Suggestions included adding a statement about if they wished to purchase an annual pass and to include an envelope.
  - b. Parks personnel are not going to be deputized.
6. Monarch Waystations
  - a. Commissioner Blyveis presented the opportunity to add Monarch Waystations at the county parks with native plantings. Everyone agreed that it would be not only great for conservation, but also for an educational tool.
7. SISMA
  - a. Van Buren County is in charge. The educator will be here until April, and then housed in Van Buren. They are requesting a letter of support for this grant to be able to continue. Director Wyman will write a letter of support.

## **BOARD MEMBER COMMENT/ANNOUNCEMENTS**

1. On October 14<sup>th</sup> after the Sandhill Crane event, there will be a demonstration with the telescope for anyone interested.

## **ADJOURNMENT**

**Motion:** Commissioner Stafne

**Second:** Commissioner Pruett

**Next regular meeting October 12 – 9:00 a.m. Dodd Park, we will be preparing for the Ribbon Cutting after the meeting. Please call 445-4456 if you cannot attend.**