

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

June 2, 2016

The County Board of Commissioners met in regular session on Thursday, June 2, 2016 in the Commission Chambers.

Chair Williamson called the meeting to order at 7:05 p.m. Commissioner File provided the Invocation. Commissioner Wagel led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica Kennedy called roll:

COMMISSIONERS PRESENT: Robert Wagel, Annie File, Dwight Dyes, Roseann Marchetti, Bernie Williamson, Robert Ziliak and E. Clark Cobb.

COMMISSIONERS ABSENT: None.

STAFF PRESENT: Finance Director Angie Steinman and Clerk/Register Monica Kennedy.

INTRODUCTION OF VISITORS

Visitors introduced themselves.

APPROVAL OF THE AGENDA

Commissioner Marchetti moved, seconded by Commissioner Wagel, to approve the June 2, 2016 Cass County Board of Commissioner's Agenda with the removal of R-79-16 (it will appear on the June 16, 2016 Regular Board Meeting Agenda). Motion to approve agenda as amended carried by voice vote.

PUBLIC COMMENT

There was no public comment.

RECOGNITION

Commissioners presented the following individuals with pins and certificates:

Justin Yakim, Salutatorian of Dowagiac Union High School
Jessica Burns, Valedictorian of Dowagiac Union High School
Donald Sachman, Valedictorian of Brandywine High School

PRESENTATION

Treasurer Linda Pruett presented the 2016 Forfeiture Report.

CONSENT AGENDA

Commissioner Ziliak moved, seconded by Commissioner Wagel, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-78-16) A motion to approve Claims dated 5/20/16

(R-75-16) 2016 Truth in Taxation

WHEREAS, it is the statutory duty of Cass County Board of Commissioners to authorize the levy of the county's millage rate for 2016; and

WHEREAS, the county millage is affected by P.A. 5 of 1982, Truth in Taxation, and would limit the county to 6.2045 mills which could result in a tax dollar shortfall of \$170,613.

WHEREAS, the State Treasury has notified Cass County on monies to be received under the Convention Facility Liquor Tax of \$139,376 and Health and Safety Fund Act Revenue of \$0 for a total of \$139,376 which without a resolution further reduces the county millage rate to 6.1355 mills due to P.A. 5 of 1982 and;

WHEREAS, the County Board of Commissioners has the authority to levy a maximum of 6.2200 mills, which includes 4.6359 allocated mills, 0.9036 mills for Council on Aging, 0.2000 mills for E911 Services; and if approved by the electorate in August 2016, 0.4805 mills for Drug Enforcement,

WHEREAS, the county can levy the full millage rate of 6.2200 only after fulfilling the public requirements of P.A. 5 of 1982 and;

WHEREAS, the Cass County Board of Commissioners held a public Truth in Taxation hearing on June 2, 2016 for the purposes of receiving testimony, thus fulfilling the requirements of P.A. of 1986, and;

NOW, THEREFORE BE IT RESOLVED, that after much deliberation and consideration of the county's budgetary needs for 2016, the Cass County Board of Commissioners has decided, in the best interest of the county, to levy 6.2200 mills, which is 4.6359 allocated mills, 0.9036 mills for Council on Aging, 0.200 mills for E-911 Services, and if approved by the voters, 0.4805 for Drug Enforcement.

(M-76-16) A motion to adjust the budget and accept bid from M.C. Smith Associates and Architectural Group for the Dodd Park Water Trail Development Project. The proposal fee is paid at a ratio of 26% by Cass County and 74% by the State of Michigan.

The total proposal cost is \$29,600 (26% \$7,696). Per the grant guidelines, we are allowed to spend up to 15% of total grant amount on engineering, which is \$45,000. In the event that unforeseen circumstances arise resulting in higher than expected engineering costs, the not-to-exceed cost for engineering of this project is \$45,000 (26% \$11,700). This will be the first payment for the Dodd Park Water Trail Development Project (R-24-15 adopted 3/25/15), in which the BOC authorized the grant application and agreed to make available up to \$97,500 for the project cost. This project was not budgeted in the 2015/2016 Budget as we did not know we had been awarded the grant during the creation of the budget. The funding for 26% of the engineering portion of the project will need to come from an allocation of Fund Balance in the General Fund.

General Fund		Revenue	Expense
101-000-699.999	Fund Balance Allocation	11,700	
101-965-999.245	Transfer to Public Improvement Fund		11,700
		11,700	11,700
Public Improvement Fund			
245-244-513.000	Grant Proceeds	33,300	
245-244-699.101	Transfer from General Fund	11,700	
245-244-801.154	Dodd Park Water Trail Dev. Project		45,000
		45,000	45,000

(M-77-16) A motion to approve the purchase of equipment and services provided by BIS Digital, \$12,973.35 and Dell, Inc., \$2,095.06. The total including a 5% contingency is \$15,822.25. The purchase is budgeted in the 2016 Capital Budget 245-244-975.073.

Approval of the May 19, 2016, 2016 Regular Meeting Minutes

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Wagel, File, Dyes, Marchetti, Williamson, Ziliak and Cobb.

No (0): None.

The Consent Agenda carried by roll call vote.

COMMITTEE REPORTS

Commissioners Marchetti, Ziliak and Williamson furnished committee reports.

ADMINISTRATOR'S REPORT

Finance Director/Deputy Administrator Angie Steinman provided a written Administrator's Report.

FINANCIAL REPORT

Finance Director/Deputy Administrator Angie Steinman offered the Financial Report.

OLD BUSINESS

There was no old business.

NEW BUSINESS

M-80-06

Commissioner Marchetti moved, seconded by Commissioner Dyes, to disapprove the purchase of tax reverted properties. The motion carried by voice vote.

BOARD MEMBER COMMENTS OR ANNOUNCEMENTS

Commissioners Wagel and Williamson provided announcements.

PUBLIC COMMENT

Parks Director Scott Wyman pointed out that Dowagiac Union High School Valedictorian Jessica Burns was the granddaughter of MSU Extension employee Patty Dohm.

ADJOURNMENT

Commissioner File moved, seconded by Commissioner Cobb, to adjourn. Motion carried by voice vote.

The meeting adjourned at 7:40 p.m.

Approved: _____
Date

Bernie Williamson, Chairperson

Monica Kennedy, Clerk/Register