

**REGULAR MEETING OF THE**

**CASS COUNTY BOARD OF COMMISSIONERS**

Commissioner Chambers  
120 North Broadway, Cassopolis  
December 6, 2018

**7:00 P.M. AMENDED 12/06/18 11:40 A.M.**

*District 1  
Commissioner  
Terry Ausra*

*District 2  
Commissioner  
Annie File*

*District 3  
Commissioner  
Dwight Dyes*

*District 4  
Commissioner  
Roseann Marchetti*

*District 5  
Commissioner  
Robert Ziliak*

*District 6  
Commissioner  
Michael Grice*

*District 7  
Commissioner  
E. Clark Cobb*

*County Administrator  
Karen L. Folks*

- I. CALL TO ORDER - *Chairperson Ausra***
- II. INVOCATION - *Commissioner Cobb***
- III. PLEDGE OF ALLEGIANCE TO THE FLAG -  
*Commissioner Grice***
- IV. ROLL CALL - *Clerk/Register, Monica McMichael***
- V. INTRODUCTION OF VISITORS**
- VI. APPROVAL OF THE AGENDA – *Commissioner Marchetti***
- VII. RECOGNITIONS**
  - 1. R-175-18 – Resolution for Years of Service – Deputy Treasurer, Diane Klapchuk – *Commissioner Ausra***
  - 2. R-176-18 – Resolution for Years of Service – Cass County District Library - Librarian, Jennifer Ray – *Commissioner Ausra***
- VIII. PRESENTATIONS**
  - 1. Annual Report – Historical Commission – *Chairperson, Ron McAdam***
- IX. PROPOSED CONSENT AGENDA - *Commissioner Cobb***
  - A. Financial**
    - 1. M-167-18 - Motion to approve Claims dated November 16, 2018 and November 30, 2018**

2. **R-168-18** – Resolution to set Board of Commissioners Salary for 2019
3. **R-169-18** - Resolution to set Elected Officials Salaries for 2019
4. **M-170-18** – Motion to approve salary adjustments of Non-Union Employees for 2019
5. **M-171-18** - Motion to approve purchase of door locks/security cameras – County Building
6. **M-177-18** - Motion to approve purchase of door locks/security cameras – E-911
7. **M-172-18** – Motion to establish a budget - Drain Commissioner SAW Grant
8. **M-173-18** – Motion to approve payment of invoice – Phase II of HVAC Jail Project

**B. Business**

1. Approval of the November 13, 2018 Committee of the Whole meeting minutes, the November 13, 2018 Work Study minutes and the November 15, 2018 Regular meeting minutes

**C. Board of Commissioners**

1. **M-174-18** - Motion to approve reappointments – Department of Human Services Board/Building Authority/Board of Public Works

**[MOTION:** I move the above listed items be voted on at one time by a roll call vote and be considered as the consent agenda by the Board of Commissioners]

**X. COMMITTEE REPORTS**

District 1 – Commissioner Ausra  
District 2 - Commissioner File  
District 3 - Commissioner Dyes  
District 4 - Commissioner Marchetti

District 5 – Commissioner Ziliak  
District 6 – Commissioner Grice  
District 7 – Commissioner Cobb

**XI. ADMINISTRATOR’S REPORT - *Administrator, Karen L. Folks***

**XII. FINANCIAL REPORT – *Finance Director, Angie Steinman***

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. PUBLIC COMMENT**

**XVI. BOARD MEMBER COMMENTS/ANNOUNCEMENTS**

**XVII. CLOSED SESSION**

**XVIII. ADJOURNMENT**