

**CASS COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING**

**August 18, 2016**

The County Board of Commissioners met in regular session on Thursday, August 18, 2016 in the Commission Chambers.

Chair Williamson called the meeting to order at 7:00 p.m. Commissioner Cobb provided the Invocation. Commissioner Dyes led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica Kennedy called roll:

COMMISSIONERS PRESENT: Robert Wagel, Annie File, Dwight Dyes, Robert Ziliak, Bernie Williamson, Roseann Marchetti and E. Clark Cobb.

COMMISSIONERS ABSENT: None.

STAFF PRESENT: County Administrator Karen L. Folks, Finance Director Angie Steinman and Clerk/Register Monica Kennedy.

**INTRODUCTION OF VISITORS**

Visitors introduced themselves.

**APPROVAL OF THE AGENDA**

Commissioner Ziliak moved, seconded by Commissioner Wagel, to approve the August 18, 2016 Cass County Board of Commissioners Amended Agenda. Motion carried by voice vote.

**RECOGNITIONS/PRESENTATIONS**

Citizenship Washington Focus Delegates Madeline Collins of Cassopolis and Morgan Hartline of Marcellus introduced themselves. They discussed the trip and thanked the board for their support.

Barkley P. Garrett of the Southwestern Alliance updated commissioners on Cass County Economic Development.

## CONSENT AGENDA

Commissioner Ziliak moved, seconded by Commissioner Wagel, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

### FINANCIAL

**(M-103-16)** A motion to approve Claims dated August 12, 2016

**(M-104-16)** A motion to approve an increase in revenue and expenditure accounts within the 595 Jail Commissary Fund

**(M-105-16)** Board of Commissioners General Fund Budget Amendment: A budget amendment is requested to adjust certain General Fund accounts of the Board of Commissioners, which are projected to exceed what is presently budgeted for the 2015/2016 Fiscal Year. This budget amendment provides for up to (4) BOC members to attend the annual MAC Conference. Also, this amendment provides for (1) Employer Delegate, (1) Employer Alternate, (1) Employee Delegate and (1) BOC representative to attend the MERS Conference. This adjustment also reflects an increase in the per diem budget for the fiscal year.

<u>Description</u>	<u>General Ledger #</u>	<u>Current Budget</u>	<u>Proposed Budget</u>	<u>Change in Budget</u>
REVENUES:				
Soil Erosion Control Permits	101-000-478.000	\$6,080	\$15,115	\$9,035
EXPENSES:				
BOARD OF COMMISSIONERS				
Per Diem	101-101-708.010	\$7,615	\$10,000	\$2,385
Travel/Transportation	101-101-860.000	\$6,500	\$8,650	\$2,150
Conference/Meetings/Trainings	101-101-861.000	\$6,500	\$11,000	\$4,500

**(M-106-16)** A motion to approve the Friend of the Court CRP Grant. This Agreement will be in effect from October 1, 2016 through September 30, 2021.

### BUSINESS

Approval of the August 4, 2016 Regular Meeting Minutes

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Wagel, File, Dyes, Ziliak, Williamson, Marchetti and Cobb.

No (0): None.

The Consent Agenda carried by roll call vote.

## **COMMITTEE REPORTS**

Commissioners Dyes, Marchetti, Ziliak and Cobb furnished committee reports.

## **ADMINISTRATOR'S REPORT**

County Administrator Karen Folks provided the Administrator's Report.

## **FINANCIALS**

Finance Director Angie Steinman offered the financial report. Questions and discussion followed.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

There was no new business.

## **PUBLIC COMMENT**

Road Commission Board Member Pete Fournier reviewed road issues resulting from the major rain event earlier in the week.

Barkley P. Garrett thanked the board for their financial support of the Economic Development Corporation.

## **BOARD MEMBER COMMENTS OR ANNOUNCEMENTS**

Commissioners Wagel, Cobb and Ziliak provided announcements.

**ADJOURNMENT**

Commissioner Wagel moved, seconded by Commissioner Cobb, to adjourn. Motion carried by voice vote.

The meeting adjourned at 7:50 p.m.

Approved: \_\_\_\_\_  
Date

\_\_\_\_\_  
Bernie Williamson, Chairperson

\_\_\_\_\_  
Monica Kennedy, Clerk/Register