

**CASS COUNTY PARKS AND RECREATION COMMISSION
REGULAR BOARD MEETING
Conference Room
120 N. Broadway
Cassopolis, Michigan 49031**

April 13, 2017

9:00 a.m. – CALL MEETING TO ORDER – President Campbell

INVOCATION – Commissioner Rodebush

PLEDGE OF ALLEGIANCE – Commissioner Claire

ROLL CALL – Recording Secretary Dohm

Director Wyman – P	Kevin Claire – P	David Kring – P
Bruce Campbell – P	Annie File – P	Linda Pruett – P
Korine Blyveis – P	Kevin Hershberger – P	Johnie Rodebush - P
Jamie Stafne – P	Pauline Washington – P	

APPROVAL OF AGENDA

Motion: Commissioner Rodebush
Second: Commissioner Blyveis

INTRODUCTION OF VISITORS – None

PUBLIC COMMENT – None

APPROVAL OF MINUTES

Motion: Commissioner File
Second: Commissioner Hershberger

COMMITTEE REPORTS – None

DIRECTOR’S REPORT – Director Wyman

1. The drone has been purchased by the Drain Commission with a grant. Training will be next week.

BUDGET – Director Wyman

1. The county is in the third quarter. Director Wyman is watching the spending closely.

UNFINISHED BUSINESS

1. Dodd Grant
 - a. Things are starting to happen – MC Smith and Denny’s Excavating have met with Commissioner Campbell and Director Wyman at the park.
 - b. The Road Commission will be bringing some field stone and doing some excavator work removing stumps, as the Road Commission is much more reasonable than others.
 - c. In the process of trying to get the shelter fixed that was damaged by the winds earlier in the spring.
2. Dodd Park Mobile Home
 - a. Randy and Director Wyman have been working on getting all the repairs done in order to save money, and should be ready for a tenant shortly.
 - b. The committee met to review the rental applications, but denied them.
3. Millage

- a. Director Wyman contacted his Berrien County counter-part regarding how Berrien County went about their tax levy. However, this person declined offering information since it was Cass County business and not Berrien.
- b. Director Wyman continues to research options.
 - i. Much discussion about the option of the BOC levying a tax on Cass County residents.
- c. Commissioner Campbell appointed Commissioners File and Pruett to pursue this option.

NEW BUSINESS

1. Spring Egg-stravaganza
 - a. The event went well, we had great weather.
 - b. There were 346 paid participants.
 - c. Volunteers were great.
 - d. Commissioner File suggested a sign at the roadside on the main highway during events to bring in more people.
2. Fee envelope
 - a. Discussed briefly, finishing up the details.
3. Budget – already in a “saving” mode
 - a. Part time line item – we will be saving some money there, as we will be using a resident only when needed in the fee booth.
 - b. Contract mowing – we will save some money by contracting with our regular mowing company, and mowing some of the areas using Randy and Director Wyman.
 - c. New equipment – was going to purchase a high power sprayer, but will continue to use the Road Commission sprayer.

BOARD MEMBER COMMENT/ANNOUNCEMENTS

1. Commissioner Blyveis - the tree sale is next week, and volunteers are needed.
2. Director Wyman – just a reminder that we always pay for the labor and materials from the Road Commission.

ADJOURNMENT

Motion: Commissioner Hershberger

Second: Commissioner Pruett

Next regular meeting May 11, 2017 – 9:00 a.m. Please call 445-4456 if you cannot attend.