

CASS COUNTY PARKS AND RECREATION COMMISSION
REGULAR BOARD MEETING
MSU-E Conference Room
120 N. Broadway Street, Cassopolis, MI 49031

August 11, 2016
Minutes

6:00 p.m. - CALL MEETING TO ORDER – President Campbell

INVOCATION - Director Wyman

PLEDGE OF ALLEGIANCE - Commissioner Stafne

ROLL CALL - President Campbell

Korine Blyveis – A
Bruce Campbell – P
Kevin Claire – P

Annie File – P
Kevin Hershberger – P
David Kring – P

Linda Pruett – P
Johnie Rodebush –A
Jamie Stafne – P

Pauline Washington - A
Scott Wyman - P

APPROVAL OF AGENDA

Motion: Commissioner Claire
Second: Commissioner Kring
Approved

APPROVAL OF MINUTES AS AMENDED (Corey Lake spelled wrong)

Motion: Commissioner Pruett
Second: Commissioner Claire
Approved

INTRODUCTION OF VISITORS - None

PUBLIC COMMENT – None

COMMITTEE REPORTS – CP-1 on agenda in September. Act 261 has specific ordinance procedures for park rules.

DIRECTOR'S REPORT – Director Wyman

1. Commissioner Claire: What Beaver dam came out and how is Randy's knee? Director Wyman stated trail 7 dam and Randy's knee is doing well.
2. Commissioner File: Was the bike attendance lower and why? Director Wyman stated, yes it was lower because of the heat and rainy conditions.
3. Commissioner File: Do you put up a reservation form at the shelter? Director Wyman stated, yes.
4. Director Wyman: It was a great month for volunteering within our parks.

BUDGET – Director Wyman

1. Met with budget review committee to answer budgetary questions pertaining to parks. Look for the BOC to continue to fund our department with a \$100,000 appropriation and we make up the rest with our revenue. Our preliminary budget is not balanced so look for \$20,000 to come out of our fund balance to balance our parks budget. Director Wyman stated that we must refine our operation and that starts with the question of parks ownership.

UNFINISHED BUSINESS

1. Dodd Grant

- a. President Campbell and Director Wyman met with M.C. Smith and it was reported to them that construction costs have dramatically risen from two years ago. We are busy refining our construction costs to reduce them by 30-40%.

2. Seasonal Employee

- a. Daniel Covert is our new part-time seasonal employee. He is an Eagle Scout from Edwardsburg and doing well so far.
- b. Our old employee had a workman's comp incident with Randy and the tractor at Russ Forest. We have since worked through all the issues pertaining to this incident and the employee is no longer working for us due to going back to college.

3. Signage

- a. Should be on the agenda for the next BOC meeting at a cost of \$8,400.00 for three.

4. Heating

- a. D.E. Duck Heating and Air will be doing the work to replace furnace at Lawless at a cost of \$8,000.

NEW BUSINESS

1. Lawless Hunting

- a. Director Wyman handed out park fees to be reviewed for the next meeting.

2. Wi-Fi

- a. Director Wyman looking to put internet access in the Lawless maintenance building.

BOARD MEMBER COMMENT/ANNOUNCEMENTS

1. Commissioner Claire commented that two people really loved Dodd Park.
2. President Campbell commented that the Pucker St. Dam is still coming down.
3. Commissioner Claire commented that he didn't think fisherman would be that big of an issue when the Pucker St. Dam comes down due to the lack of big game fish.

Motion to adjourn: Commissioner Pruett

Second: Commissioner Stafne

Meeting adjourned 6:56 p.m.

Respectfully submitted,
Scott Wyman, Assistant to the Recording Secretary