

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

February 18, 2016

The County Board of Commissioners met in regular session on Thursday, February 18, 2016 in the Commission Chambers.

Chair Williamson called the meeting to order at 7:00 p.m. Commissioner Marchetti provided the Invocation. Commissioner Cobb led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica Kennedy called roll:

COMMISSIONERS PRESENT: Robert Wagel, Dwight Dyes, Roseann Marchetti, Bernie Williamson, Robert Ziliak and E. Clark Cobb.

COMMISSIONERS ABSENT: Annie File.

STAFF PRESENT: Finance Director Angie Steinman and Clerk/Register Monica Kennedy.

INTRODUCTION OF VISITORS

Visitors introduced themselves.

APPROVAL OF THE AGENDA

Commissioner Ziliak moved, seconded by Commissioner Cobb, to approve the February 18, 2016 Cass County Board of Commissioner's Amended Agenda with the removal of M-26-16, a motion to enter into Closed Session. Discussion continued regarding multiple versions of the agenda. Motion carried by voice vote.

PUBLIC COMMENT

Reverend Mike Tupper stated he participated in the wedding of Reverend Hutchison in July of 2016. Mr. Tupper has spent approximately 80 nights sleeping outside in tents over the winter in order to gain awareness of LBGTQ issues.. He asked the board permission to sleep in a tent on the grounds of the historic courthouse on Friday, February 19th. Commissioner Ziliak stated that past practice allows any individual to protest or picket on county grounds. However, Commissioner Ziliak stated he would not support an overnight campout in the case of any risk to the county. Mr. Tupper stated he would be happy to move his tent to the public sidewalk. The board directed him to contact the Village of Cassopolis. Other board members expressed concern for the personal safety of Mr. Tupper. Chair Williamson asked Mr. Tupper not to sleep overnight due to liability and safety concerns. She did, however, tell Mr. Tupper he was

welcome to set up throughout the day. A vote by show of hands passed 6-1 allowing Mr. Tupper to set up during the day.

CONSENT AGENDA

Commissioner Ziliak moved, seconded by Commissioner Wagel, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-25-16) A motion to approve Claims dated 2/18/16.

(M-14-16) A motion to approve Phase I of the relocating of the County Clerk/Register of Deeds Office from the County Building to the Law and Courts Building by purchasing shelving for the empty room in the basement of the Law and Courts Building. The cost of the project is \$14,304. \$10,000 is budgeted in the Public Improvement Fund (245-244-975.052) and the remaining \$4,304 will be allocated from fund balance as a transfer from the general fund (101-965-999.245) to the Public Improvement Fund (245-244-699.101).

(M-19-16) A motion to establish a budget for the FOC 215 Medical Support Incentive Account, transfer of \$8,000 from the FOC 2015 Medical Support Incentive Account 215-141-572.070 to the following accounts and adopt a budget amendment for those same accounts:

- 101-141-861.000 Conference/Meetings/Training
- 101-141-860.000 Travel/Transportation
- 101-141-980.000 New Equipment

There is no expenditure of additional county funds with regard to this transaction. The FOC is now receiving a new source of revenue, Medical Support Incentive money, from the State that can only be used for certain FOC purposes. These transfers will allow for additional training and equipment for the FOC as allowed from the Medical Support Incentive money.

** There will also be an additional benefit in terms of CRP revenues since all of the FOC expenditures will then run through the CRP grant and be reimbursed at the 66% rate.*

<u>FOC 215 Medical Support Incentive Account</u>		<u>Budget</u>
Revenues		
215-141-572.070	Medical Support Incentives	8,000
Expenses		
215-141-999.141	Transfer to FOC-Medical Incentive	(8,000)
	Net effect to County	-

Budget Amendment

Revenues

101-000-699.215	Transfer from FOC 215	8,000
Expenses		
101-141-861.000	Conference/Meetings/Training	(4,000)
101-141-860.000	Travel/Transportation	(1,000)
101-141-980.000	New Equipment	(3,000)
	Net effect to County	-

(M-20-16) A motion to accept the United Way Grant and amend the 15/16 general budget as follows:

	Credit	Debit
101-000-580.092	\$10,000	
101-149-802.092		\$10,000
	<hr/> \$10,000	<hr/> \$10,000

(M-21-16) A motion to adopt the Board of Public Works By-Laws

(M-22-16) A motion to approve an increase in Medical Examiner Fees for FY2016 from the current \$60 per investigation to \$65 per investigation

(M-23-16) A motion to approve increase in Community Policing Scholarship Fund expenditure line item in the amount of \$20,000 (282-301-944.010 Scholarship Fund)

(M-24-16) A motion to authorize the County Administrator or Finance Director/Deputy Administrator, in his/her absence, to initiate a cash transfer from the General Fund to the Self Insurance Fund in increments of \$200,000, as needed, to maintain adequate cash in the fund to pay for the weekly and monthly prescription, health, dental and vision insurance costs. This transfer is a loan and will be paid back when there is sufficient cash balance in the Self Insurance Fund per the Cash Balance and Fund Balance Policy for the Self Insurance Fund. The County Administrator or the Finance Director/Deputy Administrator, in his/her absence, will notify the Board of Commissioners when and if any such transfer was necessary and has taken place.

Approval of the February 4, 2016 Regular Meeting Minutes

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Wagel, Dyes, Marchetti, Williamson, Ziliak and Cobb.

No (0): None.

Absent (1): Commissioner File.

The Consent Agenda carried by roll call vote.

COMMITTEE REPORTS

Commissioners Dyes, Marchetti and Williamson furnished committee reports.

ADMINISTRATOR'S REPORT

Finance Director/Deputy Administrator Angie Steinman provided a written Administrator's Report. Commissioner Ziliak requested a calendar for the budget year.

NEW BUSINESS

There was no new business.

OLD BUSINESS

There was no old business.

BOARD MEMBER COMMENTS OR ANNOUNCEMENTS

Commisisoner Wagel provided an announcement.

Commissioner Dyes questioned the \$1,320 invoice received from Miller, Canfield, Paddock and Stone regarding the Debra Troche Grievance and ULP. Chair Williamson stated she would sit down with Commissioner Dyes at a later time to go over his concerns.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

Commissioner Wagel moved, seconded by Commissioner Ziliak, to adjourn. Motion carried by voice vote.

The meeting adjourned at 7:28 p.m.

Approved: _____
Date

Bernie Williamson, Chairperson

Monica Kennedy, Clerk/Register