

CASS COUNTY PARKS AND RECREATION COMMISSION
REGULAR BOARD MEETING
MSU-E Conference Room
120 N. Broadway Street, Cassopolis, MI 49031

April 13, 2016
Minutes

6:00 p.m. - CALL MEETING TO ORDER – President Campbell

INVOCATION - Commissioner Rodebush

PLEDGE OF ALLEGIANCE - Commissioner Blyveis

ROLL CALL - Recording Secretary Dohm

Korine Blyveis – P
Bruce Campbell – P
Kevin Claire – P

Annie File – P
Kevin Hershberger – A
David Kring – P

Linda Pruett – P
Johnie Rodebush – P
Jamie Stafne – A

Pauline Washington - P
Scott Wyman - P

APPROVAL OF AGENDA

Motion: Commissioner Rodebush
Second: Commissioner Claire
Approved

APPROVAL OF MINUTES

Motion: Commissioner Rodebush
Second: Commissioner Claire
Approved

INTRODUCTION OF VISITORS - None

PUBLIC COMMENT – None

DIRECTOR'S REPORT – Director Wyman

1. Eagle Scout is replacing wood duck houses. Commissioner Claire has a link to instructions to enter a contest and the pattern that needs to be used.

BUDGET – Director Wyman

1. About 42.5% of the budget is used, and some projects coming up that will need to be paid for. Should be in good shape.

UNFINISHED BUSINESS

1. Special Events – Earth & Sky Celebration

- a. Placemats will be printed next week
- b. 4-H is going to have a geocaching table
- c. Pre-registering outline for camping was given to MSU-E - \$10 per night

2. Russ Forest Lease

- a. The lease is up May 31. Director Wyman found a letter indicating it is a 30-year lease, however finding it hard to verify

3. Point Park

- a. Nothing new to add to the issues

4. Dodd Grant

- a. Grant was officially approved
- b. Landscape RFP information was out – deadline for return is Monday

5. East Harmon Park

- a. Neighbor returned Director Wyman’s call – would appreciate the Parks’ Board consider shortening the hours that it is open

Motion to make the hours for East Harmon Park from 8:00 a.m. to 9:00 p.m.: Commissioner Blyveis

Second: Commissioner Rodebush

Approved

- b. Director Wyman will have a sign made indicating those hours

NEW BUSINESS

1. Vendor approval for turf care

- a. Director Wyman received several bids, and recommends “Lawn Barbers” for their outstanding service

Motion to accept “Lawn Barbers” bid for the parks’ turf care: Commissioner Rodebush

Second: Commissioner Pruet

Discussion: Commissioner Blyveis questioned whether any of the companies have “green” provisions or are minority owned. The answer was no, but that those things can be incorporated in future bidding procedures.

Approved

2. Part-time Seasonal

- a. Last year we had 2 temporary part-time employees for 90 each
- b. Had a meeting with the union regarding part-time employees, but they felt this needed to be brought up when contract negotiations were being conducted
- c. Results – we can only have temporary part-time employees again this year

3. West Harmon Park

- a. The Road Commission wants to re-ditch through the park to relieve a drainage issue they have – and they want to bill the parks for the work

4. Spring Newsletter

- a. Newsletter (2-3 copies) to be sent to the townships

5. Porter Township Requesting Reservation

- a. Director Wyman informed the commission that Porter Township requested a reservation for Lawless

BOARD MEMBER COMMENT/ANNOUNCEMENTS

1. Commissioner Blyveis commented that Lawless is having lots of hikers and bikers
2. Someone took a “joyride” over the games field at Lawless and did some tearing up
3. Conservation tree sale is in need of volunteers
4. Martin Luther King banquet at the Niles Senior Center next Saturday

Motion to adjourn: Commissioner Blyveis

Second: Commissioner Claire

Meeting adjourned

Respectfully submitted,
Patty Dohm, Recording Secretary

