

**CASS COUNTY PARKS AND RECREATION COMMISSION
REGULAR BOARD MEETING
Kincheloe Conference Room
120 N. Broadway St., Cassopolis Mi. 49031**

**March 10, 2016
Minutes**

6:00 P.M., - CALL MEETING TO ORDER - President Campbell

INVOCATION - Commissioner Rodebush

PLEDGE OF ALLEGIANCE - Commissioner Claire

ROLL CALL – President Campbell

Linda Pruett - P

Johnie Rodebush - P

Pauline Washington - P

Jamie Stafne - P

Kevin Hershberger -A

Bruce Campbell - P

David Kring - P

Korine Blyveis - P

Kevin Claire - P

Annie File – P

APPROVAL OF AGENDA

Motion: Commissioner Rodebush

Second: Commissioner File

Approved

APPROVAL OF MINUTES

Motion: Commissioner Blyveis

Second: Commissioner Rodebush

Approved

INTRODUCTION OF VISITORS

None

PUBLIC COMMENT

1. Commissioner Campbell welcomed our newest commission member, Jamie Stafne, the Cass County Road Commission liaison to the parks.

COMMITTEE REPORTS

1. None

DIRECTOR'S REPORT - Director Wyman

1. Randy should be back April 1st or so – everything seems to be going along well.
2. Director Wyman explained his meeting with interim Administrator Steinman

- about the grant match and yes, it will be designated for use in the 2016-2017 budget. It will also come out the general fund and not out of the parks budget.
3. Director Wyman also reiterated that there is a large amount of wood debris down from the heavy snow and high winds.

BUDGET REPORT - Director Wyman

1. Director Wyman reports he has used just over 43% of his budget to date.

UNFINISHED BUSINESS

1. **Special Events:**
 - a. Spring Egg-stravaganza – Director Wyman is hoping for a good turnout. Is expecting a good group of volunteers but could always use more. Weather forecast looks promising at this point. Commissioner Blyveis updated us on the Earth and Sky event.
2. **Russ Forest lease:**
 - a. Director Wyman is still working with MSU on extending the lease at Russ Forest.
3. **Point Park:**
 - a. Director Wyman talked with interim administrator Steinman about a legal opinion for Point Park. She talked to some members of the BOC and they determined if all other avenues were exhausted then the decision to seek legal opinion must go in front of the entire BOC at a meeting. At this time Director Wyman is getting all his data ready to justify to the BOC that a legal opinion is necessary not only for this park but all our other vest pocket parks.
4. **CP-1:**
 - a. No further information to report at this time.

NEW BUSINESS

1. **Great Lakes Park Training Institute:**
 - a. Director Wyman talked about the importance about branding and it was determined after commission discussion that shirts should be purchased for board members.
2. **Sears Park:**
 - a. Director Wyman stated that the Birch Lake Association has stated their willingness to help pay for improvements to the boat launch and Cadillac Culvert Company will be supplying the plank.
3. **East Harmon Park:**
 - a. Discussion on park hours was made based on Director Wyman stating there is no reason to allow visitors to be at the swimming park from sunrise to sunset based on negative behavior often occurring at the park. The PRC tabled voting on the subject of new hours until Director Wyman talks to the adjacent land owner who helps look over the park.
4. **Drone:**
 - a. Director Wyman and Commissioner Campbell discussed the possible benefits of having a drone within our parks. Commissioner Claire stated The Friends of the Cass County Parks might be willing to help pay for one, as did Commissioner

Campbell acting as the Cass County Drain Commissioner. Research is ongoing.

BOARD MEMBER COMMENT / ANNOUNCEMENTS

ADJOURNMENT

1. Congratulations to Commissioner Blyveis for being named new Administrator of the Cass County Conservation District

Meeting adjourned.

Respectfully submitted,
Scott Wyman
Director of Parks