

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

July 2, 2019

The County Board of Commissioners met in regular session on Tuesday, July 2, 2019 in the Commission Chambers.

Chair Benjamin called the meeting to order at 6:00 p.m. Commissioner Marchetti provided the Invocation. Commissioner Dyes led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll.

COMMISSIONERS PRESENT: Annie File, Michael Grice, E. Clark Cobb,
Roseann Marchetti, Robert Benjamin, Terry Ausra and
Skip Dyes.

COMMISSIONERS ABSENT: None.

STAFF PRESENT: County Administrator Jeff Carmen and Clerk/Register Monica
McMichael.

INTRODUCTION OF VISITORS

Visitors introduced themselves.

APPROVAL OF THE AGENDA

Commissioner Cobb moved, seconded by Commissioner Dyes, to approve the July 2, 2019 Cass County Board of Commissioner's Agenda. Motion to approve the agenda carried by voice vote.

RECOGNITIONS

None.

PRESENTATIONS

None.

CONSENT AGENDA

Vice Chair Marchetti moved, seconded by Commissioner File, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-119-19) A motion to approve Claims dated June 28, 2019

(M-120-19) A motion to appoint Robert Benjamin to the Economic Development Corporation Board for an unexpired term ending September 30, 2019

(M-121-19) A motion to the FY2020 Area Agency on Aging Annual Implementation Plan

(M-122-19) A motion to approve the purchase of twelve AED-Cardiac Science G5 with Standard AED Pads at a cost of \$16,800.00 to be paid out of the following line items:

- 267-301-659.000 – RAP/Jail (1)
- 101-306-980.000 – Howard Township (1)
- 101-304-980.000 – Secondary Road Patrol (1)
- 233-310-980.000 – Marcellus Township (1)
- 271-301-980.000 – CCDET (1)
- 261-301-980.000 – Dispatch (1)
- 101-301-980.000 – Sheriff’s Office (4)
- 101-101-727.000 – County Administration (1)
- 101-266-980.000 – Law & Courts Building (1)

(M-123-19) A motion to approve the purchase of a 2019 Ford F-150 with additional equipment in the amount of \$31,946.08. It will be paid from the Motor Pool Fund as follows:

Vehicle	\$26,390.00
Fiberglass Cap	1,665.00
Decals & Installation	625.66
Vehicle Lighting	2,014.37
Console Hardware	<u>1,251.05</u>
Total Cost	\$31,946.08

(R-124-19)

WHEREAS, Detective Beth M. Davis would like to purchase eighteen (18) months of generic services credit in the MERS retirement program at her cost; and

WHEREAS, the Agreement by and between FOPLC, the Sheriff and Cass County Board of Commissioners provides that employees shall be permitted to purchase up to five (5) years of generic service as defined by MERS; if they pay one hundred (100%) percent of the employer and employee cost.

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners grant the eighteen (18) months of generic service credit to Beth M. Davis provided that she pay the total actuarial cost of \$26,117.00.

(R-125-19)

WHEREAS, the Board of Commissioners adopted the original budget for DHS Foster Care line item 297-663-842.003 Foster Care in the amount of \$150,000. And, until cases come before the courts, it is never known what the county needs for foster care will be. In a meeting with Judge Dobrich, staff and Chuck Rose, Director of Cass & St. Joseph DHS, it has been determined that additional funding will be needed to complete the current fiscal year,

WHEREAS, the FY2019 Budget has already been set and an increased budget needs to be established for the line item as follows:

297-663-842.003	Foster Care	\$25,000
297-663-699.101	Transfer In General Fund	\$25,000

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners approve the budget adjustments in the DHS Child Care Fund.

(M-126-19) A motion to approve the purchase and installation of a Fire Alarm System Replacement for the Law & Courts Building from Vanguard at a cost of \$26,498.39 to be paid out of the Public Improvement Fund.

(M-127-19) A motion to approve the June 20, 2019 Board of Commissioners Meeting Minutes

The Chair instructed the Clerk to call roll:

Yes (3): Commissioners File, Grice and Cobb.

No (1): Commissioner Marchetti.

Chair Benjamin instructed the Clerk to discontinue the roll call vote after a commissioner voted no. He informed commissioners that the consent agenda required a unanimous vote. Because the vote was not unanimous, all items in the Consent Agenda would move to New Business.

COMMITTEE REPORTS

Commissioners Dyes, Marchetti, Benjamin and Cobb furnished committee reports.

ADMINISTRATOR'S REPORT

Administrative Assistant Jackie Taylor reported on the June 26, 2019 FOIA Training. County Administrator Jeff Carmen provided the Administrator's Report.

FINANCIAL REPORT

Chair Benjamin stated that Commissioners should expect the Financial Report at the second board meeting of each month.

UNFINISHED BUSINESS

1. Woodlands Update – Commissioners Dyes and Grice informed the board they had concerns over the Woodlands purchase of the former Midwest Energy Building. They went to state that they relayed their issues to the Woodlands Board and to CEO Kathy Sheffield. In response, the Woodlands Board scheduled a Special Meeting on Wednesday, July 3, 2019 at 5:00 p.m.

Chair Benjamin relayed his concerns over the tardy Woodlands audit that caused the County audit to be filed late with the State of Michigan. Commissioner Grice stated they expect the Woodlands Annual Audit to be timely for the next fiscal year.

2. MAC Conference – Administrator Carmen stated he would circulate an email with information on the Michigan Association of Counties (MAC) Conference to take place in August. He asked commissioners to let him know if they planned to attend.

NEW BUSINESS

M-119-19

Commissioner Marchetti moved, seconded by Commissioner Grice, to approve Claims dated June 28, 2019.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Grice, Cobb, Marchetti, Benjamin, Ausra, Dyes and File.

No (0): None.

Motion M-119-19 carried by roll call vote.

M-120-19

Commissioner Marchetti moved, seconded by Commissioner Ausra, to appoint Robert Benjamin to the Economic Development Corporation Board for an unexpired term ending September 30, 2019. Discussion followed. Motion M-120-19 carried by voice vote.

M-121-19

Commissioner Marchetti moved, seconded by Commissioner Cobb, to approve the FY2020 Area Agency on Aging Annual Implementation Plan.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Cobb, Marchetti, Benjamin, Ausra, Dyes, File and Grice.

No (0): None.

Motion M-121-19 carried by roll call vote.

Commissioner Marchetti stated that, according to statute, the purchase of equipment must be authorized by resolution. She went on to declare that motions M-122-19, M-123-19 and M-126-19 should be amended from motions to resolutions.

M-122-19

Commissioner Cobb moved, seconded by Dyes, to amend motion M-122-19 to a Resolution approving the purchase of twelve AED-Cardiac Science G5 with Standard AED Pads at a cost of \$16,800.00 to be paid out of the following line items:

- 267-301-659.000 – RAP/Jail (1)
- 101-306-980.000 – Howard Township (1)
- 101-304-980.000 – Secondary Road Patrol (1)
- 233-310-980.000 – Marcellus Township (1)
- 271-301-980.000 – CCDET (1)
- 261-301-980.000 – Dispatch (1)
- 101-301-980.000 – Sheriff's Office (4)
- 101-101-727.000 – County Administration (1)
- 101-266-980.000 – Law & Courts Building (1)

Discussion followed.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Marchetti, Benjamin, Ausra, Dyes, File, Grice and Cobb.

No (0): None.

Resolution M-122-19 carried by roll call vote.

M-123-19

Commissioner Marchetti moved, seconded by Commissioner Dyes, to amend motion M-123-19 to a resolution to approve the purchase of a 2019 Ford F-150 with additional equipment in the amount of \$31,946.08. It will be paid from the Motor Pool Fund as follows:

Vehicle	\$26,390.00
Fiberglass Cap	1,665.00
Decals & Installation	625.66
Vehicle Lighting	2,014.37
Console Hardware	<u>1,251.05</u>
Total Cost	\$31,946.08

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Benjamin, Ausra, Dyes, File, Grice, Cobb and Marchetti.

No (0): None.

Resolution M-123-19 carried by roll call vote.

R-124-19

Commissioner Marchetti moved, seconded by Commissioner Grice, to approve the following resolution:

WHEREAS, Detective Beth M. Davis would like to purchase eighteen (18) months of generic services credit in the MERS retirement program at her cost; and

WHEREAS, the Agreement by and between FOPLC, the Sheriff and Cass County Board of Commissioners provides that employees shall be permitted to purchase up to five (5) years of generic service as defined by MERS; if they pay one hundred (100%) percent of the employer and employee cost.

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners grant the eighteen (18) months of generic service credit to Beth M. Davis provided that she pay the total actuarial cost of \$26,117.00.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Ausra, Dyes, File, Grice, Cobb, Marchetti and Benjamin.

No (0): None.

Resolution R-124-19 carried by roll call vote.

R-125-19

Commissioner Marchetti moved, seconded by Commissioner File, to approve the following resolution:

WHEREAS, the Board of Commissioners adopted the original budget for DHS Foster Care line item 297-663-842.003 Foster Care in the amount of \$150,000. And, until cases come before the courts, it is never known what the county needs for foster care will be. In a meeting with Judge Dobrich, staff and Chuck Rose, Director of Cass & St. Joseph DHS, it has been determined that additional funding will be needed to complete the current fiscal year,

WHEREAS, the FY2019 Budget has already been set and an increased budget needs to be established for the line item as follows:

297-663-842.003	Foster Care	\$25,000
297-663-699.101	Transfer In General Fund	\$25,000

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners approve the budget adjustments in the DHS Child Care Fund.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Dyes, File, Grice, Cobb, Marchetti, Benjamin and Ausra.

No (0): None.

Resolution R-125-19 carried by roll call vote.

M-126-19

Commissioner Marchetti moved, seconded by Commissioner Dyes, to amend M-126-19 to a resolution to approve the purchase and installation of a Fire Alarm System Replacement for the Law & Courts Building from Vanguard at a cost of \$26,498.39 to be paid out of the Public Improvement Fund.

Discussion followed.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners File, Grice, Cobb, Marchetti, Benjamin, Ausra and Dyes.

No (0): None.

Resolution M-126-19 carried by roll call vote.

M-127-19

Commissioner Marchetti moved, seconded by Commissioner Grice, to approve the June 20, 2019 Board of Commissioners Meeting Minutes. Motion M-127-19 carried by voice vote.

PUBLIC COMMENT

Woodlands CEO Kathy Sheffield first explained the reason for the delay in the Woodlands Audit. Next, she addressed the issue the County had with Woodlands purchasing the former Midwest Energy Building. Chair Benjamin asked and the board agreed to allow Ms. Sheffield to speak past the three minute limit.

Michael McShane, Woodlands Board Member, also addressed the County's problem with Woodlands purchasing the former Midwest Energy Building.

County resident George King asked where he could find the County Administrator's Report. Chair Benjamin replied that it was included in the Board of Commissioner's Meeting Packet posted on the County web site. Mr. King then questioned the involvement of the County and the Woodlands purchase of the former Midwest Building.

Sheriff Behnke reminded everyone to use caution when lighting fireworks. The Sheriff's Office had already handled three firework accidents that occurred before the fourth of July.

Court Administrator Carol Bealor complimented Administrator Carmen on his positive communication with County staff.

CLOSED SESSION

None.

BOARD MEMBER COMMENTS OR ANNOUNCEMENTS

Chair Benjamin moved, seconded by Commissioner Marchetti, to revisit Agenda Item Woodlands Update under Unfinished Business. Motion carried by voice vote.

DISCUSSION – WOODLANDS UPDATE

Commissioners Dyes and Grice (who sat on the Woodlands Board) explained the interaction between the County and the Woodlands Board regarding the property purchase. Administrator Carmen stated the only written communication was the report he provided all commissioners at their request (made by motion passed at the June 20, 2019 Regular BOC Meeting). Chair Benjamin announced that there was no official Woodlands business to appear before the full board and that no official vote was set to take place.

Chair Benjamin announced the board would return to Board Member Comments and Announcements.

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

Commissioner Cobb announced the Tire Collection set to take place on Saturday, August 10, 2019 from 9:00 a.m. until noon in the parking lot of the County Building.

ADJOURNMENT

Commissioner File moved, seconded by Commissioner Dyes, to adjourn. Motion carried by voice vote.

The meeting adjourned at 7:11 p.m.

Approved: _____
Date

Robert Benjamin, Chair

Monica McMichael, Clerk/Register