

**CASS COUNTY PARKS AND RECREATION COMMISSION
REGULAR BOARD MEETING
Conference Room
120 N Broadway
Cassopolis, MI 49031**

December 8, 2016

6:00 P.M._- CALL MEETING TO ORDER - President Campbell

INVOCATION - Director Wyman

PLEDGE OF ALLEGIANCE - Commissioner Claire

ROLL CALL – Recording Secretary Dohm

Director Wyman – P

Kevin Claire – P

David Kring - P

Bruce Campbell – P

Annie File –A

Linda Pruett -P

Korine Blyveis – P

Kevin Hershberger – P

Johnie Rodebush – A

Jamie Stafne – P

Pauline Washington - A

APPROVAL OF AGENDA – with the addition of Bad Weather Procedure

Motion to accept – Commissioner Hershberger

Second – Commissioner Blyveis

APPROVAL OF August MINUTES – with the correction of spelling to “Stafne”

Motion – Commissioner Claire

Second – Commissioner Pruett

INTRODUCTION OF VISITORS

Randy Hartley

PUBLIC COMMENT

Randy commented that the sleigh has been refurbished and is ready to go.

COMMITTEE REPORTS

None

DIRECTOR’S REPORT - Director Wyman

BUDGET REPORT - Director Wyman

UNFINISHED BUSINESS

1. Dodd Grant

a. The DNR will not allow the parks to act as the general contractor.

b. MC Smith just turned the paperwork in to the DNR.

2. Discover Winter Nights

a. The schedule has been set, and the flyers done. Winter night dates are January 14, 21 & 28 and February 4 & 13. We will be doing some crafts in the meeting room in the maintenance building and will also have a bat presentation. Since the sleigh is ready, we will be using that this year. It will still be a \$2.00 entry fee per person.

NEW BUSINESS

1. Hunting at T.K. Lawless

- a. Director Wyman talked about the hunting stats for this season at T.K. Lawless.
2. Park Fees
 - a. Administrator Folks wants all department to go over their fees to see where there might be some needed adjustments; the BOC is looking over fees to recommend changes at their January meeting.
 - b. Parks does not have to have BOC approval to set fees.
 - c. Director Wyman pointed out that out-of-resident fees cannot be more than 50% more than the residents' fee in any park that uses DNR monies.
3. Bad Weather Procedure
 - a. Board discussed how meetings should be handled in inclement weather.

Motion by Commissioner Stafne: In the event of a winter storm warning the day of a scheduled park board meeting, the director will contact the board members that the meeting will be postponed and a new date will be determined.

Second: Commissioner Blyveis

Motion passed.

BOARD MEMBER COMMENT / ANNOUNCEMENTS

1. Commissioner Blyveis is looking for advertisers for the Conservation District's annual tree sale.
2. Commissioner Stafne reported that Swiss Valley will start making snow tomorrow.

ADJOURNMENT

Motion – Commissioner Claire

Second – Commissioner Blyveis

Next regular meeting January 12, 2017. Please call 445-4456 if you cannot attend.

Respectfully submitted:

Patty Dohm, Recording Secretary