

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

January 19, 2017

The County Board of Commissioners met in regular session on Thursday, January 19, 2017 in the Commission Chambers.

Chair Robert Ziliak called the meeting to order at 8:15 p.m. Commissioner Marchetti provided the Invocation. Commissioner Ausra led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica Kennedy called roll:

COMMISSIONERS PRESENT: Terry Ausra, Annie File, Michael Grice, Skip Dyes, Robert Ziliak, Roseann Marchetti and E. Clark Cobb.

COMMISSIONERS ABSENT: None.

STAFF PRESENT: Administrator Karen L. Folks, Finance Director Angie Steinman and Clerk/Register Monica Kennedy.

INTRODUCTION OF VISITORS

Visitors introduced themselves.

APPROVAL OF THE AGENDA

Commissioner Cobb moved, seconded by Commissioner File, to approve the January 19, 2017 Cass County Board of Commissioner's Amended Agenda. Motion carried by voice vote.

PRESENTATIONS

There were no presentations.

INTRODUCTIONS

Sheriff Richard J. Behnke introduced Undersheriff Clint Roach and Animal Control Director Ron Butts.

CONSENT AGENDA

Commissioner Dyes moved, seconded by Commissioner File, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

(M-6-17) A motion approving Claims dated January 6, 2017 and January 13, 2017.

(M-7-17) Finance Director Steinman ask board members to approve a budget amendment and establish a budget for the Child Care Fund and General Fund line items as outlined below for the purpose of recording the General Fund Administration costs within the Child Care Fund Budget and the necessary transfers associated with this entry.

FUND 101 GENERAL FUND

Revenues		Establish Budget
101-000-699.292	Transfer In – Child Care Fund	59,307
Expenses		Budget Increase
101-965-999.292	Transfer To – Child Care Fund	59,307

FUND 292 CHILD CARE FUND

Revenues		Budget Increase
292-662-699.101	Transfer In – General Fund	59,307
Expenses		Establish Budget
292-662-956.100	General Fund Admin	59,307

(M-8-17) A motion to approve the following budget adjustments to SCAAP budget as more funds were awarded than anticipated:

Increase revenue account 101-000-543.337 Sheriff SCAAP Grant to a total of \$949.

Increase expenditure account 101-337-801.000 Professional/Contractual Service to a total of \$208.78

Increase expenditure account 101-337-980.000 New Equipment to a total of \$740.22

(M-11-17) A motion to establish a budget for the Friend of the Court (FOC) vCloud air storage maintenance line item. The fee was paid out of the Public Improvement Fund; however, by creating the line item within the FOC budget and re-classing the expense to the FOC, the FOC will be able to request from the Title IV-D CRP grant funds.

(M-9-17) A motion to reappoint to reappoint Kevin Claire and Linda Pruett to the Parks Board for three year terms ending December 31, 2019.

Approval of the January 5, 2017 Regular Meeting minutes

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Ausra, File, Grice, Dyes, Ziliak, Marchetti and Cobb.

No (0): None.

The Consent Agenda carried by roll call vote.

COMMITTEE REPORTS

Commissioners Ausra, File, Dyes, Marchetti, Cobb and Ziliak furnished committee reports.

ADMINISTRATOR'S REPORT

Administrator Karen L. Folks provided a written Administrator's Report.

OLD BUSINESS

There was no old business.

BOARD MEMBER COMMENTS OR ANNOUNCEMENTS

There were no board members comments or announcements.

PUBLIC COMMENT

There were no public comments.

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

Commissioner File announced the Discover Winter Nights Event at Lawless Park was cancelled for January 21st due to the lack of snow.

Chair Ziliak informed board members they should watch for emails with details on Smart (Southwest Michigan Region Three) committee meetings. He also asked commissioners to think about the MACC (Michigan Association of Counties) committees.

M-10-17

Commissioner Ausra moved, seconded by Commissioner Cobb, to enter into Closed Session for the purpose of ratifying the Animal Control contract with Sheriff Behnke, Administrator Folks, Finance Director Steinman and Clerk/Register Kennedy.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners File, Grice, Dyes, Ziliak, Marchetti, Cobb and Ausra.

No (0): None.

The motion to enter Closed Session carried by roll call vote. The meeting entered Closed Session at 8:40 p.m.

The meeting returned to Open Session at 8:52 p.m.

ADJOURNMENT

Commissioner Cobb moved, seconded by Commissioner Grice, to adjourn. Motion carried by voice vote.

The meeting adjourned at 8:53 p.m.

Approved: _____
Date

Robert Ziliak, Chairperson

Monica Kennedy, Clerk/Register