

**CASS COUNTY PLANNING COMMISSION**  
**Minutes of January 24, 2018**

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The meeting was called to order by Barbara Cook at 4:00 p.m.

**Members Present:** Barbara Cook, Gwenn Johnson, Annie File, William Zuhl, Andy Anderson, David Kring, Terra Ausra, and David Fleming

**Members Absent:** Tom Swartz

**Approval of Agenda:** A motion was made by David Fleming to approve the amended January 24, 2018, agenda to include the item “Election of Officers.” The motion was seconded by David Kring with all in favor and the motion carried.

**Approval of Minutes:**

A motion was made by David Kring to approve the November 14, 2017, minutes. The motion was seconded by Annie File with all in favor and the motion carried.

**New Business:**

Newberg Township—P.A. 116--White

David Kring explained that the request came because a tenant structure on the property burned down; thus removing it from the P.A. 116 would allow the property owner to sell the property.

*A motion was made by Andy Anderson to approve the Newberg Township P.A. 116. The motion was seconded by David Kring with all in favor and the motion carried.*

Milton Township – Zoning Amendments

Representatives from Milton Township were present to explain the three specific amendments to the zoning ordinance book adopted in January 2017. They wanted to amend the three areas (Private Roads; Enforcement; and Accessory Buildings) at one time.

*A motion was made by Gwenn Johnson to approve all three of the Milton Township amendments. The motion was seconded by Annie File with all in favor and the motion carried.*

**Other Business:**

Comments from Chairperson Cook

Barbara Cook shared her January 2018 annual report that will be presented to the Board of Commissioners.

*A motion was made by Terry Ausra to approve Chairperson Cook’s report to the BOC. The motion was seconded by David Kring with all in favor and the motion carried.*

Barbara Cook also shared her letter to Chairman Robert Ziliak expressing her decision to resign from the Cass County Planning Commission, both as chair and as member. Her fellow members of the CCPC respect her decision and thank her for her years of dedicated service.

#### Election of Officers

*A motion was made by Andy Anderson that William Zuhl be nominated as the next Chair of the CCPC. The motion was seconded by Terry Ausra with all in favor and the motion carried. Zuhl accepted the nomination.*

*A motion was made by David Kring that Thomas Swartz be nominated to continue as Vice-Chair. The motion was seconded by Andy Anderson with all in favor and the motion carried.*

*A motion was made by Andy Anderson that David Fleming be nominated to continue as Secretary. The motion was seconded by Gwenn Johnson with all in favor and the motion carried. Fleming accepted the nomination.*

During the meeting, the CCPC noted the November 2017 meeting minutes called for a review of the by-laws. Given the change in leadership at the Chair level, as well as the absence of Vice-Chair Swartz until April, the revision of the by-laws will be postponed until the April meeting.

**Adjournment:** The meeting was adjourned at 4:40 p.m.

**Next Meeting Date:** February 28, 2018, at 4:00 p.m. at the County Building, Kincheloe Room