Economic Development Corporation of Cass County

Officers: Troy Clay, Chairman • Harry Shaffer, Vice Chairman • Dawn Bolock, Secretary • Rick Russwurm, Treasurer
Members-at-Large: Eileen Toney • Kevin Anderson; Junior Oliver • Eugene Wagner • Dan Herman • Johanna Timpson
James Finan • Karen L. Folks

BOARD OF DIRECTORS
MEETING AGENDA
Cass County Administration Building
Kincheloe Room 120 N. Broadway
Cassopolis, MI 49031
November 16, 2016 – 8:30 a.m.

I. **Call to Order**

II. **Pledge of Allegiance**

III. **Roll Call**

IV. **Approval of Agenda**

V. **Public Comments**

VI. **Approval of Minutes**

a. October 19, 2016

VII. **Financial Report** – *Rick Russwarm, Treasurer*

VIII. **Operations Report** – *Barkley Garret, ED Director*

IX. **Old Business**

a. Officer Nominees

b. Strategic Plan

i. 501(c)3

X. **New Business**

a. Officer Nominations

b. Approval of 2017 meeting dates

XI. **Adjournment**

Cass County Michigan

Economic Development Corporation

October 19,2016

Members present: Harry Shaffer, Dawn Bolock, Eileen Toney, Kevin Anderson, Junior Oliver, Karen Folks, Eugene Wagner, Troy Clay

Also present: Roseann Marchetti and Barkley Garrett

Members absent: Rick Russwurn, Dan Herman, James Finan, and Johanna Timpson

Vice Chairman Harry Schaffer called the meeting to ordert at 8:30 AM followed by the Pledge of Allegiance. The agenda was amended to add 2 items under new business. Member attendance and election of officers were added to the agenda.

Troy Clay arrived and took over the meeting. The Minutes of the September 20, 2016 meeting were approved as submitted. The Treasure was absent but sent a report that was approved. Guests introduced themselves.

Barkley gave an operations report. We have a company in need of a 30,000 square foot building for 18 months. They would like the lease to be paid in improvements they make to the building as it is temporary.

Troy and Barkley gave an update on the Strategic Plan. The proposed funding mechanisms and structure of the Cass County EDC is attached.

After discussion a motion was made by Karen Folks to move forward in executing a draft of by-laws for a 501(C)(3) for the Cass County EDC to be reviewed by the EDC at an upcoming meeting. On a second by Eileen, the motion passed.

Roseann Marchetti was asked by Harry Schaffer to take a position on the Board, she accepted and also agreed to be Secretary. Dawn Bolock has served 2 terms and is declining that position in the new slate of officers.

Meeting adjourned at 9:38

Dawn Bolock
Secretary.

County of Cass
Fund 243 Economic Development Corp
Financial Report

Cash 10/1/16			15,459.97
Revenue:			
Transfer from General Fund			0.00
Donations			0.00
Interest Income	10/1-9/30/17		1.23
			1.23
Expenditures:			
			0.00
		Beginning Cash	15,459.97
		Revenues	1.23
		Expenses	0.00
	Ending Cash	**11/3/2016**	**15,461.20**

2017 EDC

Economic Development Corporation

Meeting Dates *(every 3rd Wednesday)*

@ 8:30 a.m. – Kincheloe Room

January 18
February 15
March 15
April 19
May 17
June 21
July 19
August 16
September 20
October 18
November 15
December 20