

**CASS COUNTY BOARD OF COMMISSIONERS
ANNUAL MEETING**

October 6, 2016

The County Board of Commissioners met for their Annual Meeting on Thursday, October 6, 2016 in the Commission Chambers.

Chair Williamson called the meeting to order at 7:00 p.m. Commissioner Marchetti provided the Invocation. Commissioner Cobb led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica Kennedy called roll:

COMMISSIONERS PRESENT: Robert Wagel, Dwight Dyes, Robert Ziliak, Bernie Williamson, Roseann Marchetti and E. Clark Cobb.

COMMISSIONERS ABSENT: Annie File.

STAFF PRESENT: County Administrator Karen L. Folks, Finance Director Angie Steinman and Clerk/Register Monica Kennedy.

INTRODUCTION OF VISITORS

Visitors introduced themselves.

APPROVAL OF THE AGENDA

Commissioner Wagel moved, seconded by Commissioner Marchetti, to approve the October 6, 2016 Cass County Board of Commissioners Amended Agenda. Motion carried by voice vote.

RECOGNITIONS/PRESENTATIONS

There were no recognitions or presentations.

CONSENT AGENDA

Commissioner Ziliak moved, seconded by Commissioner Marchetti, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

FINANCIAL

(M-117-16) A motion to approve Claims dated September 23 and September 30, 2016

(M-118-16) A motion to approve the FY2017 Child Care Fund Budget operated by the Family/Juvenile Court.

(M-119-16) A motion to approve the \$400,000 Office of Juvenile Justice and Delinquency Prevention (OJJDP) Grant for the period 10/1/16 – 9/30/19 (three years) for the Cass County Family Treatment Court operated by the Honorable Susan L. Dobrich. Year one will be as follows:

<u>Description</u>	<u>General Ledger #</u>	<u>Expense</u>	<u>Revenue</u>
	216-166-519.051		\$138,366
Supplies	216-166-729.051	\$ 776	
Contractual	216-166-801.051	\$129,640	
Travel	216-166-860.051	\$7,950	

(M-120-16) A motion to approve \$100,000 SCAO Grant

<u>Description</u>	<u>General Ledger #</u>	<u>Expense</u>	<u>Revenue</u>
	216-166-519.051		\$138,366
Supplies	216-166-729.051	\$ 776	
Contractual	216-166-801.051	\$129,640	
Travel	216-166-860.051	\$7,950	

(M-121-16) A motion to approve the \$180,000 Swift & Sure Grant

<u>Description</u>	<u>General Ledger #</u>	<u>Expense</u>	<u>Revenue</u>
	216-166-519.051		\$138,366
Supplies	216-166-729.051	\$ 776	
Contractual	216-166-801.051	\$129,640	
Travel	216-166-860.051	\$7,950	

(M-122-16) A motion to approve the \$70,000 Byrne Justice Assistance Grant

<u>Description</u>	<u>General Ledger #</u>	<u>Expense</u>	<u>Revenue</u>
	216-166-519.051		\$138,366
Supplies	216-166-729.051	\$ 776	
Contractual	216-166-801.051	\$129,640	
Travel	216-166-860.051	\$7,950	

(M-123-16) A motion to approve the \$52,000 MDCGP Grant

<u>Description</u>	<u>General Ledger #</u>	<u>Expense</u>	<u>Revenue</u>
	216-166-519.051		\$138,366
Supplies	216-166-729.051	\$ 776	
Contractual	216-166-801.051	\$129,640	
Travel	216-166-860.051	\$7,950	

(M-124-16) A motion to approve Amendment One of the Food Service Agreement between Cass County and Canteen Services, Inc. The amendment is for the purpose of extending the service agreement for one year with a revised pricing schedule.

(M-125-16) A motion to approve the specific recommendation of the Hiring Oversight Committee to fill the Animal Control Director position as set forth as follows:

- The position of ANIMAL CONTROL DIRECTOR be filled;
- The position remain at Full-time status;
- The position of ANIMAL CONTROL DIRECTOR's starting salary range follow the 2005 Wage and Administration Policy;
- The posting and hiring process for the position of ANIMAL CONTROL DIRECTOR begin upon the approval of a motion by the Board of Commissioners consistent with the recommendation.

BUSINESS

(M-127-16) A motion to approve the drain and lake level Special Assessment Rolls.

(M-128-16) A motion to appoint Jerrid Bradford and reappoint Kathy Emans and Carl Butler to the Community Corrections Advisory Board (CCAB) for terms ending September 30, 2020. The reappointments were at the recommendation of the CCAB.

(M-129-16) A motion to approve the 2017 COW/BOC meetings dates, as follows:

January 5	July 6
January 19	July 20
February 2	August 3
February 16	August 17
March 2	September 7
March 16	September 21

April 6	October 5
April 20	October 19
May 4	November 2
May 18	November 16
June 1	December 7
June 15	December 21

(M-130-16) A motion to approve the 2017 Holiday schedule, as follows:

Martin Luther King Day	Monday, January 16
Presidents' Day	Monday, February 20
Good Friday	Friday, April 14
Memorial Day	Monday, May 29
Independence Day	Tuesday, July 4
Labor Day	Monday, September 4
Veterans' Day	Friday, November 10
Thanksgiving	Thursday, November 23
Day after Thanksgiving	Friday, November 24
Christmas Eve	Friday, December 22
Christmas Day	Monday, December 25
New Year's Eve	Friday, December 29

(M-131-16) A motion to cancel the December 16, 2016 BOC Workshop.

Approval of the September 15, 2016 Regular Meeting Minutes

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners Wagel, Dyes, Ziliak, Williamson, Marchetti and Cobb.

No (0): None.

Absent (1): Commissioner File.

The Consent Agenda carried by roll call vote.

COMMITTEE REPORTS

Commissioners Wagel, Dyes, Marchetti and Cobb furnished committee reports.

ADMINISTRATOR'S REPORT

Administrator Folks offered the Administrator's Report.

FINANCIAL REPORT

Finance Director Angie Steinman presented the Financial Report.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

PUBLIC COMMENT

Linda Pruett, County Treasurer, informed the board that the county generated approximately \$237,000 from the Treasurer's Tax Sale.

BOARD MEMBER COMMENTS OR ANNOUNCEMENTS

Chair Williamson made an announcement.

ADJOURNMENT

Commissioner Wagel moved, seconded by Commissioner Dyes, to adjourn. Motion carried by voice vote.

The meeting adjourned at 7:30 p.m.

Approved: _____
Date

Bernie Williamson, Chairperson

Monica Kennedy, Clerk/Register