

**CASS COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING**

**September 6, 2018**

The County Board of Commissioners met in regular session on Thursday, September 6, 2018 in the Commission Chambers.

Chair Terry Ausra called the meeting to order at 7:00 p.m. Commissioner File provided the Invocation. Commissioner Cobb led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Terry Ausra, Annie File, Michael Grice, Roseann Marchetti, E. Clark Cobb and Robert Ziliak.

COMMISSIONERS ABSENT: Skip Dyes.

STAFF PRESENT: Administrator Karen L. Folks and Clerk/Register Monica McMichael.

**INTRODUCTION OF VISITORS**

Visitors introduced themselves.

**UPDATE FROM LANSING**

Aaron Miller, State Representative from the 59<sup>th</sup> District, provided legislative updates.

**APPROVAL OF THE AGENDA**

Commissioner Ziliak moved, seconded by Commissioner File, to approve the September 6, 2018 Board of Commissioners Regular Meeting Amended Agenda with the removal of M-95-18.

The Chair requested the Clerk to call roll:

Yes (5): Commissioners Ziliak, File, Grice, Cobb and Ausra.

No (1): Commissioner Marchetti

Absent (1): Commissioner Dyes

Approval of the amended agenda carried by roll call vote.

## RECOGNITIONS

4-H Program Coordinator Hailey Harman introduced Citizenship Washington Focus Delegate Trenton Gless.

## PRESENTATIONS

None.

## CONSENT AGENDA

Commissioner Cobb moved, seconded by Commissioner Ziliak, that the following items be voted on at one time by roll call vote and be considered as a consent agenda by the Board of Commissioners:

**(M-115A-18)** A motion to approve Claims dated August 24, 2018.

**(M-116-18)** A motion to approve payment of invoice from Grand Rapids Building Services, Inc. for cleaning of the County Building, the Law & Courts Building and the Department of Corrections Building for FY2019 (October 1, 2018 through September 30, 2019). The cost is \$71,340.00, less a 3% discount of \$2,140.20 for a final cost of \$69,199.80.

**(M-117-18)** A motion to approve the purchase of a replacement domestic hot water boiler for the jail from R.W. LaPine, Inc. in the amount of \$6,755.00 to be paid out of the Maintenance Department General Fund Budget.

**(M-118-18)** A motion to approve a budget amendment for Jail Phones and Commissary Sales as follows:

595-351-642.020	Commissary Sales – Phone	\$25,000.00
595-351-726.020	Commissary Supplies – Phone	\$25,000.00

**(M-119-18)** A motion to approve a budget amendment for Marine Lake Association Patrol as follows:

101-334-704.000	Part Time Wages	\$5,000.00
101-000-582.331	Marine Lake Assn Patrol	\$5,000.00

**(M-120-18)** A motion to authorize the Chair person to sign the FY2018 Emergency Management Performance Grant Agreement between the Michigan Department of State Police, Emergency Management and Homeland Security Division (recipient) and the County of Cass (sub-recipient) in the amount of \$29,452.00.

**(M-121-18)** A motion to approve a budget amendment in Fund 267, the Non-Drug Forfeiture Fund as follows:

267-301-675.005	Revenue/MMRMA Rap Grant Funding	\$4,000.00
267-301-701.000	Expenditure/Expenditures	\$4,000.00

**(M-122-18)** A motion to authorize the County Administrator to make 2018 end-of-the-fiscal year budgetary transfers and amendments through September 30, 2018 provided that a written report of such changes is given to the Board of Commissioners at their next regularly scheduled meeting.

**(M-123-18)** A motion to approve a temporary salary increase for the Interim County Treasurer to the level of the County Treasurer position retroactive to August 6, 2018, and remain in effect until a new County Treasurer is sworn in.

Approval of the August 14, 2018 Committee of the Whole Minutes and the August 16, 2018 Regular Meeting Minutes

**(M-124-18)** A motion to appoint Robert Parrish to the Cass County Parks Board for a term ending January 1, 2021. The appointment is at the recommendation of the Cass County Parks Board.

**(M-125-18)** A motion to approve the amended Per Diem Policy.

**(M-126-18)** A motion to designate Administrator Karen L. Folks as the 2018 MERS Employer Officer Delegate, Angie Steinman as the Alternate Officer Delegate and Linda Kramb as the employee delegate to attend the Annual MERS Conference October 4 & 5, 2018.

The Chair instructed the Clerk to call roll:

Yes (6): Commissioners File, Grice, Cobb, Ausra, Marchetti and Ziliak.

No (0): None.

Absent (1): Commissioner Dyes.

The Consent Agenda carried by roll call vote.

### **COMMITTEE REPORTS**

Commissioner File, Marchetti, Ziliak and Cobb furnished committee reports.

### **ADMINISTRATOR'S REPORT**

Administrator Karen L. Folks provided the Administrator's Report.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**PUBLIC COMMENT**

Jean Schultz and Zane Langford, Friends of the Historic Courthouse, provided a handout and asked the board the status of the Economic Development Corporation (EDC) proposal for the Historic Courthouse. They asked the board to vote on the EDC proposal at the next Regular Board Meeting.

Tom Buszek, candidate for Southwestern Michigan College Board of Trustees, voiced concern over the leadership of the college.

**BOARD MEMBER COMMENTS/ANNOUNCEMENTS**

Commissioner Marchetti, Ziliak, Cobb and Ausra offered announcements.

**CLOSED SESSION**

None.

**ADJOURNMENT**

Commissioner File moved, seconded by Commissioner Grice, to adjourn. Motion carried by voice vote.

The meeting adjourned at 7:55 p.m.

Approved: \_\_\_\_\_  
Date

\_\_\_\_\_  
Terry Ausra, Chair

\_\_\_\_\_  
Monica McMichael, Clerk/Register