

Cass County Fees - Adopted December 5, 2013

Department

Name of Fee

Fee

Administrator

FOIA request	\$1.00 first page, \$.10 each additional page
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Animal Control

Dog License - Altered Dog	\$10.00
Dog License - Unaltered Dog	\$25.00
Kennel License	\$50.00
Late License Fee	Double License Fee
Reclaim Fee	\$50.00
Additional reclaim fee for repeat offenses w/in 6 months	1st offense \$25.00 2nd offense \$35.00 3rd offense \$45.00 4th offense \$55.00
Boarding fee per day	\$5.00
Euthanasia Fee	
Owner takes body	\$30.00
Shelter takes body	\$30.00
Body pick up fee	\$5.00/body
Animal release fee	
County resident	\$5.00 animal/litter
Out of County resident	\$10.00/animal or litter Stray or Owner \$10.00
Quarantine fee	\$25.00 plus \$5/day boarding
Spay/Neuter fee (dog or cat)	
Resident	\$30.00
Out of County resident	\$35.00
Wolf dog cross permit fee	\$25.00
Wolf dog cross inspection fee	\$25.00
Kennel inspection fee	\$25.00
Dangerous dog license fee	\$100.00
Dangerous dog inspection fee	\$125.00
Multiple dog inspection fee (5 or more)	\$25.00
Adoption fee	
Unaltered dog/pup/kitten	\$25.00
Altered dog/pup/kitten	\$30.00
Copy of livestock report	\$10.00/report

Officer report	\$10.00 report
Pick up fee (owned animal)	\$35.00

Violation Notice Fees

Dog not licensed	\$50.00
Failure to produce license	\$50.00
Failure to attach ID	\$50.00
Failure to rabies vaccinate	\$50.00
Dog at large	\$50.00

Clerk-Register

Vital records fee	\$15/\$5 each additional copy
Searches of vital records	\$15.00
Criminal background check	\$10.00
Notary service	\$10.00
Certified copy - Circuit Court	\$10.00 1st page
file room	\$1.00 each additional page
Voter lists	\$.02 per name
Poll book list	\$1.00 per page
Marriage ceremony	\$40.00
Corrected death certificates	\$8.00 each
Search fees (Register of Deeds)	\$5.00
Plat copy	\$5.00
2012 plat book	\$20.00
Veterans' ID card	\$10.00

District Court

Record check	\$10.00 per name
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Drain Commissioner

Preliminary plat review	\$150.00
Final plat review - 20 lots or less	\$250.00
Additional lots over 20	\$10/lot
Drain crossing permit	\$150.00
Drain relocation application fee	\$250.00
Professional review fee	\$500.00 plus disclaimer expenses

Disclaimer: Engineering and legal fees: The applicant submitting a project to the Water Resources Commissioner's Office for stormwater design approval shall pay all additional engineering and legal fees, charges and expenses which the Cass County Water Resources Commissioner's Office incurs over and above initial application fees in determining whether the submitted project complies with all rules and regulations

Information Systems

Legal description \$5.00

Map Print (Aerial or non-aerial)

36 x 48	\$40.00
36 x 36	\$23.00
11 x17	\$10.00
8 1/2 x 11	\$7.00
*Aerial photograph - Digital	\$50.00
Issuing a new property address	\$100.00
Address sign	\$15.00
*Tax/Assessment roll data-digital	\$1,225.00

Label Printing

Address labels \$5.00 setup + \$.06/label

GIS Data

*Parcel layer - digital	\$350.00/township/city
*Street Layer - digital	\$100.00/township/city
Custom work Print/GIS/Export	\$100.00 hour

*Enhanced Access request and agreement required for digital area

MSU

Agricultural soil sample \$12.00

Prosecutor

Victim Impact Panel	\$20.00/person
Diversion fee	\$100.00
Use of TV/VCR/DVD	\$40.00/half day \$60.00 full day

Sheriff

Accident/Incident reports	\$20.00
Fingerprinting fee	\$18.50
Local records check (background)	\$15.00
Copy of digital record	\$50.00
Copy of audio record	\$25.00
24-hour liquor license	\$10.00
Liquor license transfer	\$10.00
Laboratory photograph - digital	\$2.00
Day rate (inmate cost)	\$15.00
Work release/day	\$20.00
Tether/day	\$20.00
False alarm	\$25.00

Tax Administration Fees

Maintenance per parcel per year	\$1.89
Printing per parcel per year	\$0.48
Summer Levy per parcel	\$1.05

Treasurer

S.E.V. Letter	\$5.00
N.S.F. Check	\$35.00

Photocopies and faxes are provided by all departments at the following rates:

Faxes	\$5.00
Photocopies	\$1.00 first page, \$.10 each additional page