

**Cass County Parks and Recreation Commission
Regular Board Meeting
MSU Extension Meeting Room
120 N. Broadway St., Cassopolis Mi. 49031**

December 10, 2015

6:00 p.m. – CALL MEETING TO ORDER – President Campbell

INVOCATION – Commissioner Rodebush

PLEDGE OF ALLEGIANCE – President Campbell

ROLL CALL – President Campbell

Linda Pruett – P	Kevin Hershberger – A	Korine Blyveis - P
Johnie Rodebush – P	Bruce Campbell – P	Kevin Claire - P
Pauline Washington – P	David Kring – P	Annie File – P

APPROVAL OF AGENDA

Motion: Commissioner Rodebush
Support: Commissioner Claire

APPROVAL OF MINUTES

Motion: Commissioner Washington
Support: Commissioner Rodebush

INTRODUCTION OF VISITORS

None

PUBLIC COMMENT

None

COMMITTEE REPORTS

Marketing – media outreach list

Consider:

1. Publication for “fit-bit” which would help promote parks with this health craze.
2. Ask people if they are interested in a “step” club.
3. Discover Winter Nights artwork
4. Different lighting on the hill for Winter Nights

Policy – will start back up in January regarding rule enforcement obstacle

DIRECTOR’S REPORT – Director Wyman

- Dodd Park – DNR sent a press release, even though it won’t be “official” until the governor signs it.

BUDGET REPORT – Director Wyman

- Nearing the end of the first quarter.

UNFINISHED BUSINESS

- TIMBER HARVEST
 - Need approval similar to last year to proceed with the contracts
 - Lawless Park bids:
 - Tri-County Lumber came in at \$18,148 for Lawless (147 trees)

- Emanuel Sturray came in at \$13,330
- Pallet One at \$12,538
- Quality Hardwoods at \$11,963

Motion: To accept the bid from Tri-County Lumber for the work to be done at Lawless Park for \$18,148 and authorize President Campbell to sign the contract. – Commissioner Rodebush

Support: Commissioner Pruet

Approved

- Question from Commissioner Rodebush regarding if insurance is required. Yes it is required.
- Jeff Steinkraus will get 8% of the \$18,148.
 - Dodd Park Bids:
 - Quality Hardwoods - \$18,442
 - Pallet One - \$10,613
 - Emanuel Sturray - \$13,390

Motion: To accept the bid from Quality Hardwoods for the work to be done at Dodd Park for \$18,442 and authorize President Campbell to sign the contract. – Commissioner Rodebush

Support: Commissioner Claire

Approved

- TRUST FUND
 - Congratulations to the entire Parks Department family – we were tied for 11th place for the highest score out of 115 development projects.
 - Largest grant that we will have ever gotten
 - Once all the improvements are made, we will have to consider an entrance fee for Dodd Park
- WINTER NIGHTS
 - Possibility of horse drawn sleigh rides
 - Can sound be rigged up for the Schug and the hill so music can be played for the event
 - Speakers in the parking lot and the Schug chimney
- YEAR END
 - Doubled the passes
- Other items:
 - Questions regarding 501(c)3 status and foundations
 - Need literature available regarding community room rental
 - Incentives – offer free reservation for frequent users
 - Will need a new furnace next year for the rental house at Lawless

ANNOUNCEMENT

- County of Cass is looking for a new administrator
- Workshop tomorrow for county commissioners

Meeting adjourned

Respectfully submitted,
Patty Dohm
Recording Secretary