

**ECONOMIC DEVELOPMENT CORPORATION
MEETING MINUTES
KINCHELOE ROOM, CASS COUNTY BUILDING**

Date June 26, 2019

Time: 8:30 am

Board Members present: Kevin Anderson X, Roseann Marchetti X, Rick Russwurm X, Eugene Wagner , Junior Oliver X, James Finan X, Ron McAdam X, Les McClelland X, Harry Shaffer , Mark Van Dusen .

Also present: Liaison Robert Benjamin, Natalie Dean, Martha Oliver, and Zane Langford.

Approval of the Agenda: Motion made by Rick Russwurm to approve the agenda, seconded by James Finan and motion carried.

Public Comment: Robert Benjamin, Chair of the Board of Commissioners and liaison to the EDC handed out an excerpt from “Guide to County Government” about counties and EDC’s and asked the EDC Board to review the excerpt. Robert also announced the upcoming Board of Commissioners workshop at 8:00 am on July 12, 2019, which is an open meeting. James Finan will attend the workshop, present the new mission statement and discuss the findings of the committee.

Minutes: Motion made by Rick Russwurm to approve the May 22, 2019, minutes, seconded by Ron McAdam and motion carried.

Financial Report: Motion made by James Finan to accept the financial report, seconded by Junior Oliver and motion carried.

Mission-Vision: Leslie McClelland, Mark Van Dusen and James Finan, members of the committee who were tasked with developing a clear mission, vision and values statement, developed a mission statement and a list of key elements for the EDC’s consideration. The mission statement was reviewed and clarified. Leslie moved to approve the following mission statement:

The Cass County Economic Development Corporation’s mission is to promote a healthy, diversified economy with a strong tax base and opportunities for employment, and entrepreneurship including for-profit and non-profit economic development for all segments of the County. Seconded by James Finan and motion carried. Discussion followed on the key elements developed by the committee. After a lengthy discussion the Board was asked to review the key elements for the next meeting and 1. Add or delete from the document; 2. Prioritize/rank the bullet points in the document; 3. Determine what points are we most able to impact with existing resources.

Old Business:

501 © 6: No update

501 © 3: James Finan will check with the administrator's office on the 501 © 3.

New Business: Robert Benjamin reminded the Board that the budget time is near and if the EDC has any needs, those should be brought to the attention of Administrator Carmen.

Rick Russwurm moved to adjourn, seconded by James Finan and motion carried. Meeting adjourned at 9:35 a.m.

We attest the Board of Directors of the Cass County EDC has approved these minutes as the official minutes of the meeting recorded herein.

Kevin Anderson, Chair

Roseann Marchetti, Secretary