

**CASS COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE**

September 5, 2019

Vice Chair Marchetti called the meeting to order at 5:30 p.m.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Annie File, Michael Grice, E. Clark Cobb, Roseann Marchetti, Robert Benjamin and Terry Ausra.

COMMISSIONERS ABSENT: Skip Dyes.

STAFF PRESENT: County Administrator Jeff Carmen and Clerk/Register Monica McMichael.

APPROVAL OF THE AGENDA

Commissioner Ausra moved, seconded by Commissioner Cobb, to approve the September 5, 2019 Committee of the Whole Agenda. Discussion followed. Motion carried by voice vote.

UNFINISHED BUSINESS

None.

NEW BUSINESS

1. **Woodlands Interviews:** Chair Benjamin stated that candidate Helen Ellis was not able to attend her interview set for 5:20 p.m. The board agreed to proceed with agenda items until the 5:35 interviewee arrived.
2. **Law Enforcement Contract Approval:** Administrator Carmen asked the board to approve the annual renewal for the Howard Township Law Enforcement Contract.
3. **FY2019 Emergency Management Performance Grant Agreement:** Emergency Management Director Dave Smith requested that commissioners approve the annual Emergency Management Performance Grant.
4. **Secondary Road Patrol Grant Equipment Purchases:** Administrator Carmen explained that the Sheriff's Office received \$11,975 from the Secondary Road Patrol division of the State of Michigan to purchase equipment. The Sheriff requested the board approve traffic crash investigation equipment to be paid from account number 101-304-980.000.
5. **Resolution for Appointment of Members to Board and Commissions:** Chair Benjamin asked that item five be addressed after the Woodlands interviews.

6. **Resolution – Law and Courts Generator Repair:** Administrator Carmen stated that the generator at the Law and Courts Building needed repair. He stated that the cost to repair an oil leak and replace turbos totaled \$5,891.87 and would be paid from 245-244-975.109.
7. **(M-157-19) A motion to approve the August 15, 2019 Committee of the Whole Meeting Minutes:** Chair Benjamin moved, seconded by Commissioner File, to approve the August 15, 2019 Committee of the Whole Meeting Minutes. Motion carried by voice vote.
8. **FY2020 Budget Presentation to the Board of Commissioners:** Administrator Carmen discussed the FY2020 Budget Process before offering the commissioners a draft copy of the budget. Discussion followed.

Chair Benjamin moved, seconded by Commissioner Grice, to place a motion on the next regular board meeting to set a budget workshop at a date and time to be determined.

1. **Woodlands Interviews:** Commissioners interviewed Tara Smith, Minnie Warren and Terry Proctor for two open seats on the Woodlands Board.
8. Commissioners returned to agenda item 8 - FY2020 Budget Presentation to Board of Commissioners. Administrator Carmen requested 4-5 hours for the budget presentation/workshop. He also welcomed board members to contact him any time with questions.

Chair Benjamin informed commissioners that he was working with Congressman Upton on changes to the selective service law, courthouse grants, as well as the role of the Federal Government in the Milton Township roundabout.

1. **Woodlands Interviews:** Commissioners discussed how to proceed with the appointment of two open positions on the Woodlands Board. They then discussed the three candidates interviewed. They would offer a motion to appoint two individuals at the September 5, 2019 Regular Board Meeting.
5. **Resolution for Appointment of Members to Boards and Commissions:** Commissioner Marchetti thanked Administrator Carmen for sending information on open board and commission seats to the local townships. Commissioner File asked that the full board interview candidates for appointments to board such as the County Road Commission. Chair Benjamin explained that the resolution established a subcommittee to conduct interviews. The full board could then request more information or additional interviews.

PUBLIC COMMENT

Prosecutor Fitz commented on the FY2020 Budget and the County cell phone reimbursement.

ADJOURNMENT

Commissioner Grice moved, seconded by Commissioner Ausra, to adjourn. The meeting adjourned at 6:31 p.m.

Approved: _____
Date

Roseann Marchetti, Vice Chair

Monica McMichael, Clerk/Register