

**CASS COUNTY BOARD OF COMMISSIONERS  
COMMITTEE OF THE WHOLE**

**August 15, 2019**

Vice Chair Marchetti called the meeting to order at 5:30 p.m.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Annie File, Michael Grice, E. Clark Cobb, Roseann Marchetti, Robert Benjamin, Terry Ausra and Skip Dyes.

COMMISSIONERS ABSENT: None.

STAFF PRESENT: County Administrator Jeff Carmen and Clerk/Register Monica McMichael.

**APPROVAL OF THE AGENDA**

Chair Benjamin moved, seconded by Commissioner File, to approve the August 15, 2019 Committee of the Whole Agenda with the addition of a motion to approve the 2019-2020 State of Michigan Child Care Budget. Discussion followed. Motion carried by voice vote.

**UNFINISHED BUSINESS**

None.

**INTRODUCTION**

Prosecutor Victor A. Fitz introduced his office staff: Chief Assistant Prosecutor Tiffany Vohwinkle, Assistant Prosecutor Tom Hubbard, Assistant Prosecutor DeVante McCullom and Assistant Prosecutor David Jones.

**NEW BUSINESS**

1. **Telephone System Maintenance Renewal:** Information Systems Director Kerry Collins requested the board approve the budgeted expense of \$11,665 for annual support and maintenance of the ShoreTel Telephone System. It will be paid from line item 101-233-935.400.
2. **VMWare Maintenance Renewal:** Chair Benjamin excused himself from discussion as VMWare was a competitor of his employer. Information Systems Director Kerry Collins asked that the board approve a budgeted expense for maintenance and support of the VMWare virtual server environment that runs the software systems in the County. The cost of \$12,416.24 will be paid from account number 101-258-987.140.

3. **MAPInfo Yearly Maintenance Renewal:** Kerry Collins, Information Systems Director, asked commissioners to approve the renewal of the desktop licenses and technical support for MapInfo Professional GIS Software. MapInfo was used by Property Descriptions, Property Addressing, Drain Commissioners, Information Systems and Soil Conservation. The \$5,940 budgeted expense will be paid from line item 101-258-987.050.
  
4. **Woodlands Board Appointments:** Chair Benjamin announced there were four openings to the Woodlands Board and recommended that commissioners appoint Louis Csokasy, Minnie Warren and Commissioner Terry Ausra to three of the positions. He added that the Administrator's Office contacted Tara Smith and Lori Danis to set up interviews. Commissioners Grice, File and Cobb stated they preferred to interview all applicants as a full board. Commissioners File and Cobb wished to appoint Ausra but interview before appointing the remaining three openings. Commissioner Grice wished to appoint the three recommended candidates and interview for the fourth. Commissioner Ausra wished to interview all candidates. Commissioner Dyes stated he would go with the candidates recommended by Chair Benjamin.

The board discussed interviewing all applicants at the September 5, 2019 Committee of the Whole: H. Elizabeth Ellis, Mary (May) Myers, Tara Smith, Louis R. Csokasy, Minnie Warren and Lori Danis at the September 5, 2019 Committee of the Whole. A motion to appoint Woodlands Board Members would also appear on the August 15, 2019 Regular Board Meeting Agenda.

5. **(M-146-19)** Commissioner Dyes moved, seconded by Chair Benjamin, to approve the August 1, 2019 Committee of the Whole Meeting Minutes. Motion carried by voice vote.
  
6. **Child Care Fund Budget:** Judge Dobrich requested that commissioners approve the 2019-2020 State of Michigan Child Care Fund for the period 10/1/19 - 9/30/20 for the Cass County Family/Juvenile Court. Cass County Child Care Fund is managed by Judge Susan L. Dobrich, and a sub-account managed by Charles Rose, Head of Cass/St. Joseph Department of Health and Human Services. Judge Dobrich explained the changes in the upcoming budget that included the addition of the Wrap Around Grant after Woodlands opted not to bid on the project.

### PUBLIC COMMENT

None.

### ADJOURNMENT

Commissioner Benjamin moved, seconded by Commissioner Grice, to adjourn. The meeting adjourned at 6:10 p.m.

Approved: \_\_\_\_\_  
Date

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Monica McMichael, Clerk/Register