

**CASS COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

April 18, 2019

The County Board of Commissioners met in regular session on Thursday, April 18, 2019, in the Commission Chambers.

Chair Robert Benjamin called the meeting to order at 7:05 p.m. Commissioner Marchetti provided the Invocation. Commissioner File led the Pledge of Allegiance to the Flag of the United States of America.

Clerk/Register Monica McMichael called roll:

COMMISSIONERS PRESENT: Terry Ausra, Dixie Ann File, E. Clark Cobb, Dwight Dyes, Robert Benjamin, Mike Grice and Roseann Marchetti.

COMMISSIONERS ABSENT: None.

STAFF PRESENT: Interim County Administrator Jeff Carmen and Clerk/Register Monica McMichael.

INTRODUCTION OF VISITORS

Visitors introduced themselves.

APPROVAL OF THE AGENDA

Commissioner Cobb moved, seconded by Commissioner File, to approve the April 18, 2019 Regular Board of Commissioners Agenda as amended. Chair Benjamin read the list of motions to appear under New Business: R-80-19, M-73-19, M-74-19, R-77-19, M-81-19 and M-82-19.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners File, Grice, Cobb, Marchetti, Benjamin, Ausra and Dyes.

No (0): None.

Motion to approve the agenda as amended carried by roll call vote.

PRESENTATIONS

Citizenship Washington Focus Delegates Aiden and Addison Ward introduced themselves and talked about the program.

Equalization Director Tami Stewart offered the 2019 Cass County Equalization Report.

RECOGNITIONS

None.

CONSENT AGENDA

Commissioner Marchetti moved, seconded by Commissioner Grice, that the following items be voted on at one time by roll call vote and be considered as An amended consent agenda by the Board of Commissioners:

(M-72-19) A motion to approve Claims dated April 5, 2019

(R-71-19) WHEREAS , The Corrections Training Fund currently has reserves in excess of \$60,000. And Sheriff Behnke has asked for an additional allocation for training. The following budget appropriation of \$4,000 is presented.

WHEREAS, The FY2019 Budget has already been set and a budget needs to be established for these funds as follows:

268-362-861.000	Training	\$4,000
	Fund Balance Allocation	\$4,000

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners approves the budget adjustment in the Corrections Training Fund.

(M-75-19) A motion to approve the purchase of a scanner for the Law & Courts Building from Smith Imaging & Micrographic Solutions for \$7,895.00 to be paid out of line item 101-141-980.000.

(R-76-19) WHEREAS, Sheriff Behnke has been contacted by Michigan State 911 Board and advised that it is necessary to separate State 911 Dispatch Training funding into a separate fund from Central Dispatch, we have established new fund #276 911 Dispatch Training.

WHEREAS, The FY2019 Budget has already been set and a budget needs to be established for this fund as follows:

276-301-539.000	State Grants	\$9,000
276-301-701.000	Expenditures	\$9,000

NOW THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners approves the budget adjustment in the Dispatch Training Fund.

(M-78-19) A motion to approve the purchase of a 2019 GMC Terrain from C. Wimberley in the amount of \$26,236.30 to be paid from the CCDET Fund as follows:

271-301-945.010 \$25,000.00
271-301-777.000 \$ 1,236.30

(M-79-19) A motion to approve the April 4, 2019 Committee of the Whole Minutes and the April 4, 2019 Board of Commissioners Regular Meeting Minutes.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Grice, Cobb, Marchetti, Benjamin, Ausra, Dyes and File.

No (0): None.

Motion to approve the Consent Agenda carried by roll call vote.

COMMITTEE REPORTS

Commissioners Ausra, File, Dyes, Marchetti, Benjamin, Grice and Cobb furnished committee reports.

ADMINISTRATOR'S REPORT

County Administrator Jeff Carmen offered the Administrator's Report.

FINANCIAL REPORT

Administrator Carmen shared the Financial Report.

UNFINISHED BUSINESS

None.

NEW BUSINESS

R-80-19

Commissioner Grice moved, seconded by Commissioner Ausra, to approve the following resolution:

**RESOLUTION TO ADOPT THE 2019 COUNTY EQUALIZATION REPORT
AS SUBMITTED**

WHEREAS, the Equalization Department has examined the assessment rolls of the 15 Townships and 2 Cities within Cass County to determine whether the real and personal property in the respective Townships and Cities has been equally and uniformly assessed; and

WHEREAS, based on this examination and studies it conducted, the Equalization Department has prepared and presented to the County Board of Commissioners the attached 2019 Equalization Report; and

WHEREAS, said Equalization Report presents recommended County equalized valuations for each of the 15 Townships and 2 Cities within the County; and

WHEREAS, the recommended County equalized valuations were determined by adding to, or deducting from, the assessed valuations of taxable property in the 15 Townships and 2 Cities within the County, the amount necessary to arrive at the appropriate proportion of true cash value.

NOW, THEREFORE BE IT RESOLVED, that the Cass County Board of Commissioners accepts and adopts the recommended County equalized valuations presented in the 2019 Equalization Report prepared by the Cass County Equalization Department for a total 2019 equalized valuation of real and personal property of \$3,080,373,180 with the breakdown of equalized valuation by property classification as follows:

Agricultural Real Property	\$ 553,667,900
Commercial Real Property	\$ 103,658,800
Industrial Real Property	\$ 40,189,700
Residential Real Property	\$ 2,141,060,186
Developmental Real Property	\$ 0
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Total Real Property	\$ 2,838,576,586
Total Personal Property	\$ 241,796,594
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Total Real and Personal Property	\$ 3,080,373,180

BE IT FURTHER RESOLVED, that the Cass County Board Chairperson and the County

Clerk of the Board of Commissioners are authorized to sign the report; further, that the County Administrator and the Equalization Director are authorized to represent Cass County at both Preliminary and Final State Equalization sessions, if deemed necessary.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Cobb, Marchetti, Benjamin, Ausra, Dyes, File and Grice.

No (0): None.

Resolution R-80-19 carried by roll call vote.

M-73-19

Benjamin removed himself from discussion due to a conflict of interest.

Commissioner Marchetti assumed the role of Chair and moved, seconded by Commissioner Cobb, to approve the purchase of additional software licenses and training needed for the BS&A Tax Administration Project to be paid from the tax revolving fund 616-254-801.012 as follows:

Microsoft SQL	\$13,208.67
Microsoft Windows Server 2019 Standard	\$ 683.20
Microsoft Windows Server 2019 CAL	\$ 1,200.00
BS&A additional day of training	<u>\$ 1,430.00</u>
	\$16,521.87

Motion M-73-19 carried by voice vote.

M-74-19

Chair Benjamin moved, seconded by Commissioner Marchetti, to approve a motion to approve the \$16,800 annual free online tax information fees as proposed by BS&A.

The Chair instructed the Clerk to call roll:

Yes (5): Commissioners Marchetti, Benjamin, Ausra, File and Cobb.

No (2): Commissioners Dyes and Grice

Motion M-74-19 carried by roll call vote.

R-77-19

Chair Benjamin moved, seconded by Commissioner Grice, to approve the following resolution:

**2019 HOMELAND SECURITY GRANT PROGRAM INTERGOVERNMENTAL
FUNDING AGREEMENT**

WHEREAS, the 2019 Homeland Security Grant Program Intergovernmental Funding Agreement between County of Van Buren and County of Cass has been submitted to the Cass County Board of Commissioners for approval,

NOW THEREFORE BE IT RESOLVED, that the Cass County Board of Commissioners on behalf of the County of Cass hereby accepts and binds the County of Cass to the terms and conditions of the Agreement and authorizes Robert Benjamin and Jeff Carmen to execute the Agreement.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Benjamin, Ausra, Dyes, File, Grice, Cobb and Marchetti.

No (0): None.

Resolution R-77-19 carried by roll call vote.

M-81-19

Commissioner Benjamin moved, seconded by Commissioner Marchetti, to approve a contract for janitorial services between the County of Cass and Alliance Cleaning Services.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Ausra, Dyes, File, Grice, Cobb, Marchetti and Benjamin

No (0): None.

Motion M-81-19 carried by roll call vote.

M-82-19

Chair Benjamin moved, seconded by Commissioner File, to approve the purchase of two 2019 Ford Interceptors in the amount of \$60,333.000 from Gorno Ford.

The Chair instructed the Clerk to call roll:

Yes (7): Commissioners Dyes, File, Grice, Cobb, Marchetti, Benjamin and Ausra

No (0): None.

Motion M-82-19 carried by roll call vote.

PUBLIC COMMENT

Louis Csokasy asked that everyone use the microphones when speaking.

CLOSED SESSION

None.

BOARD MEMBER COMMENTS/ANNOUNCEMENTS

Commissioners Cobb, Ausra and Benjamin offered announcements and comments.

ADJOURNMENT

Commissioner Grice moved, seconded by Commissioner Marchetti, to adjourn. The meeting adjourned at 8:10 p.m.

Approved: _____
Date

Robert Benjamin, Chair

Monica McMichael, Clerk/Register